



都大研究發展及顧問有限公司
HKMU Research Development and
Consultancy Limited

HKMU Startup Fund Application Form

Notes to applicants

1. Please refer to the HKMU Startup Fund application guidelines before completing this form.
2. All information provided in this form will be used solely for processing the application. HKMU Research Development and Consultancy Limited (HKMURDC) may disclose the information to third parties in case such disclosure is necessary for the purpose of processing this application. By submitting this application, the applicant's consent to such disclosure is assumed.

For enquiry, please send email to startupfund@hkmu.edu.hk.

Part 1 The Applicant

(a) Particulars of the Applicant Company

Company name (in English)	
Company name (in Chinese)	
Date of registration under the Companies Ordinance	
Company registered address with the Companies Registry	
Telephone number	
Email address	
Webpage (if any)	

(b) Composition of the Applicant Company**i. Person-in-Charge**

Name (in English)	
Name (in Chinese)	
In what way is the person-in-charge associated with Hong Kong Metropolitan University (HKMU)? (Tick the appropriate box)	<input type="checkbox"/> Students (Full title of the programme pursuing: _____) <input type="checkbox"/> Staff (School/Office: _____) <input type="checkbox"/> Alumni (Full title of the qualification obtained: _____)
% of shares held	
Telephone number	
Email address	
Correspondence address	

ii. Other Team Members

(Add separate row(s) if needed.)

No.	Name (in English)	Name (in Chinese)	Associated with HKMU* or others	% of shares held (if any)
1				%
2				%
3				%

* Student, academic staff, or alumni

iii. Other Shareholders Not Covered in Part 1(b)ii Above

(Add separate row(s) if needed.)

No.	Name (in English)	Name (in Chinese)	Involvement in business of the Applicant Company	% of shares held
1				%
2				%
3				%
Total % of shares held by entities in Part 1(b) – i, ii and iii				100%

(c) Collaborating Parties (if applicable)

Any collaboration with HKMU or other organisation(s) in conducting relevant R&D work?

- Yes No (go to Part 2)

If yes, please provide the following information:

(Add separate table(s) if there is more than one collaborating organisation.)

Name of organisation	
Details of collaboration	
Planning arising from the collaboration, e.g. licensing of intellectual property rights, sharing of royalties (if any)	
Contact person of the collaborating organisation	Name: Telephone number: Email address: Role in the R&D work:

Part 2 Business Proposal

(a) Industrial Area

(Please tick as appropriate and insert an asterisk() against ONE key industrial area in case more than one industrial area is indicated.)*

- Agriculture
- Chemical Industries
- Construction
- Education
- Financial Services
- Health Services
- Mechanical and Electrical Engineering
- Telecommunications Services
- Transportation
- Others (please specify): _____

(b) Technology Area (if applicable)

(Please tick as appropriate and insert an asterisk() against ONE key technology area in case more than one technology area is indicated.)*

- Artificial Intelligence
- Biotechnology and Healthcare
- Communication Networks
- Electronics
- Energy and Environment
- FinTech
- Mechanics
- Nanotechnology
- Smart Systems and Industry 4.0
- Testing and Certification
- Others (please specify): _____

(c) Admission into any Incubation and/or Acceleration Programme(s)

(e.g. Hong Kong Science and Technology Parks Corporation, Cyberport) (if any)

Name of the Incubation/Acceleration Programme	Period of the Incubation/Acceleration Programme (dd/mm/yyyy – dd/mm/yyyy)	Additional grant approved by the Incubator/Accelerator (HK\$)
1.		
2.		
3.		
Total		

(d) Details of the Existing Lead Venture Capitalist(s) or Investor(s) (if any)

Name of the lead venture capitalist(s) or investor(s)	Invested amount (HK\$)	
1.		
2.		
3.		
Total		

(e) Achievement(s) of the Applicant Company

Please list the award(s) obtained in competition(s) and/or other relevant events and activities. (if any)

Name of award	Awarding year
1.	
2.	
3.	

(f) Business Proposal

Please provide a business proposal including, but not limited to, the following contents:

1. Executive summary
2. Brief of the business
3. Industry analysis
4. Market analysis
5. Marketing strategy
6. Brief of the products and/or services
7. Organisational structure
8. Operational plan
9. Contribution to society
10. Five-year financial forecast
11. Five-year key milestones.

Part 3 Supporting Documents

Please enclose the following documents as required in the previous parts:

- (i) Business proposal as described in Part 2(f)
- (ii) CVs of person-in-charge and team member(s)
- (iii) Certificate of Incorporation
- (iv) Hong Kong Business Registration Certificate
- (v) Student card (for current student) or graduation certificate (for alumni) of person-in-charge for proof of association with HKMU
- (vi) Company's latest audited financial statements (if any)
- (vii) Latest annual return submitted to the Companies Registry (if any)
- (viii) Documents related to funding support from the government and/or other third-party investors (if any)
- (ix) Agreement between the applicant and the collaborating organisation(s) (if any).

Part 4 Declaration by the Applicant

I hereby declare that:

- I. this application for HKMU Startup Fund is submitted by _____ (name of the startup company); and

- II. all factual information provided in this application as well as the accompanying information accurately reflects the status of affairs as at the date of submission. I shall inform and seek prior approval from HKMURDC immediately if there are any subsequent changes to the above information during the application stage.

Authorised signature : _____
Name of person-in-charge : _____
Name of company : _____
Date (dd/mm/yyyy) : _____

