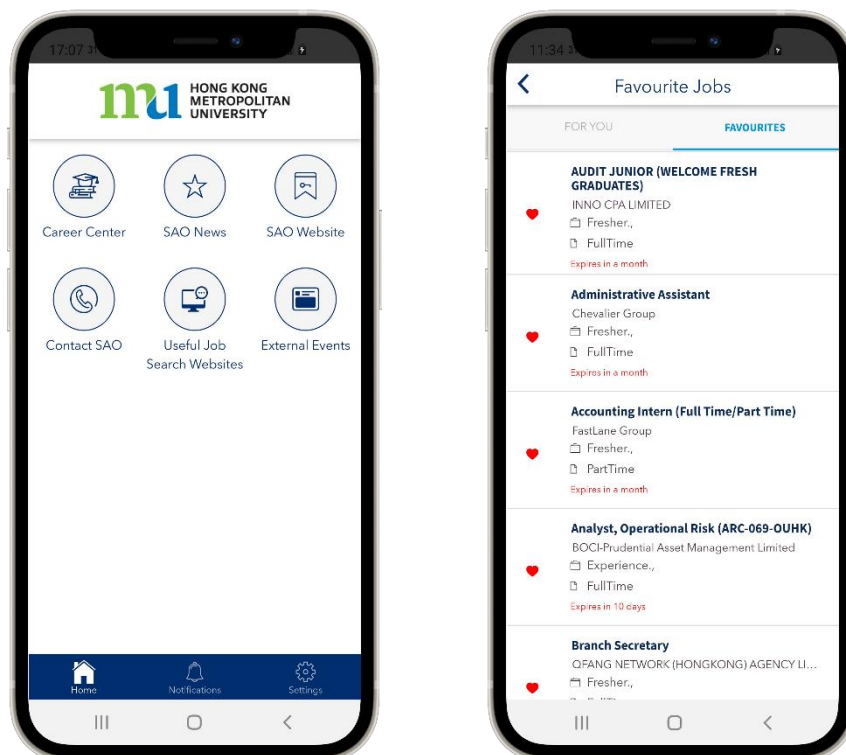


HKMU Job Board App (formerly OU-SEA)

Student Registration Guide



HKMU offers a suite of career activities and services to enhance students' all-round employability and establish networking platforms for them to connect with recruiters. HKMU Job Board App (formerly OU-SEA) provides a smart and efficient job wall for students to do job search with their smart phones and tablets.

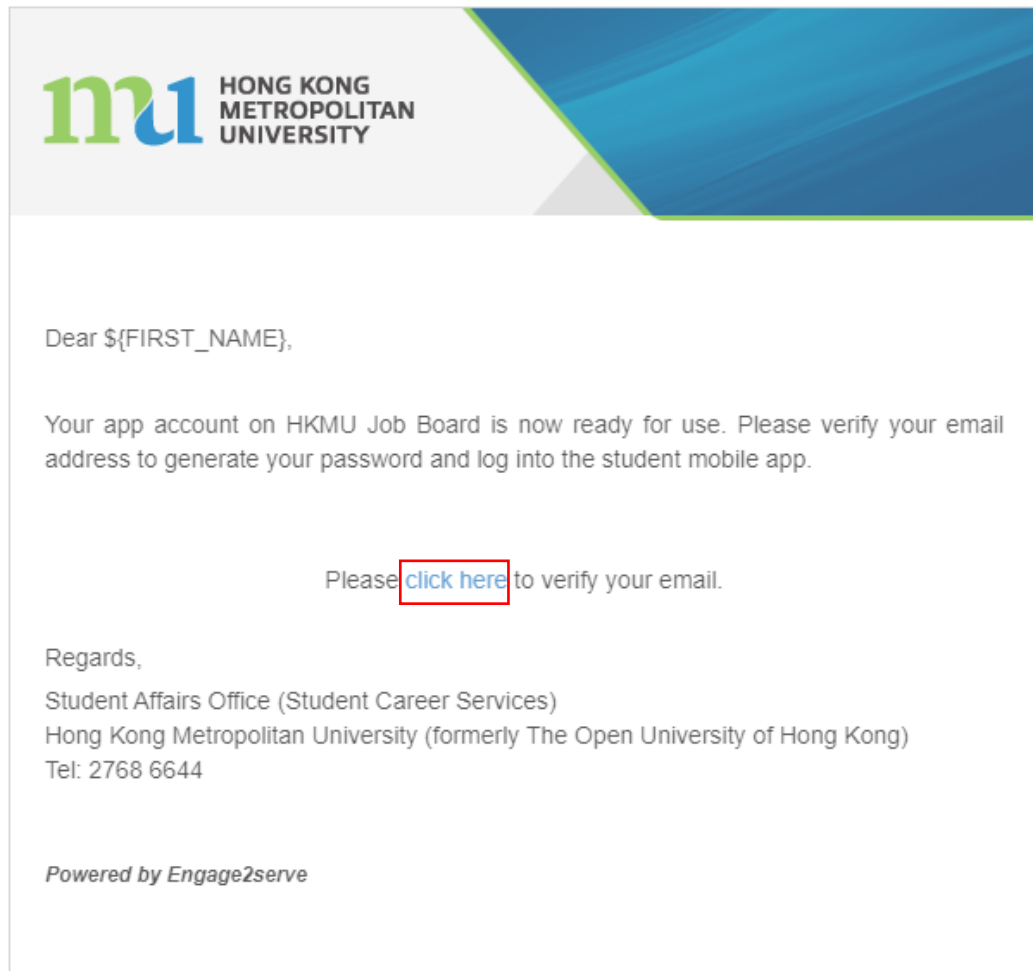


Important note to existing student users on the job board:

With effective from 1 Sep 2022, University student webmail system has been migrated to Microsoft O365. With this change, student email format has been changed to a new format, e.g. s1234567@live.hkmu.edu.hk. In this connection, please note that all existing student accounts registered on HKMU Job Board platform with the old email format, e.g. s1234567@hkmu.edu.hk, have been inactivated. To continue to use the job board, all students are required to register for a new student account on the platform.


Step 1: Activate your account

- Sign in to your HKMU student email.
- Look for an **email sent on 15 or 16 Sep 2022** from sender: “**career@hkmu.edu.hk**”.
- Click the activation link in the invitation email with an email subject: **Activate your HKMU Job Board App Account** as shown below.



- Verify your student account

(input your surname, given name and current year of study)



Step 1: Identify yourself


Enter Surname - Eg: Chan

Enter Given name - Eg: Ta Ming

Enter Academic year - Eg: 1

Validate

- Create your password



Step 2: Create your password

OUIHKSATesting2@gmail.com

Password

Confirm password

Passwords must contain at least eight characters.

Create

Step 2: Download the app

Download the app by clicking the following icon, or search by keyword: **HKMU Job Board**



Students who could not use App Store and Google Play to download the app, please download the [[APK file](#)] (file size: about 30MB) direct.

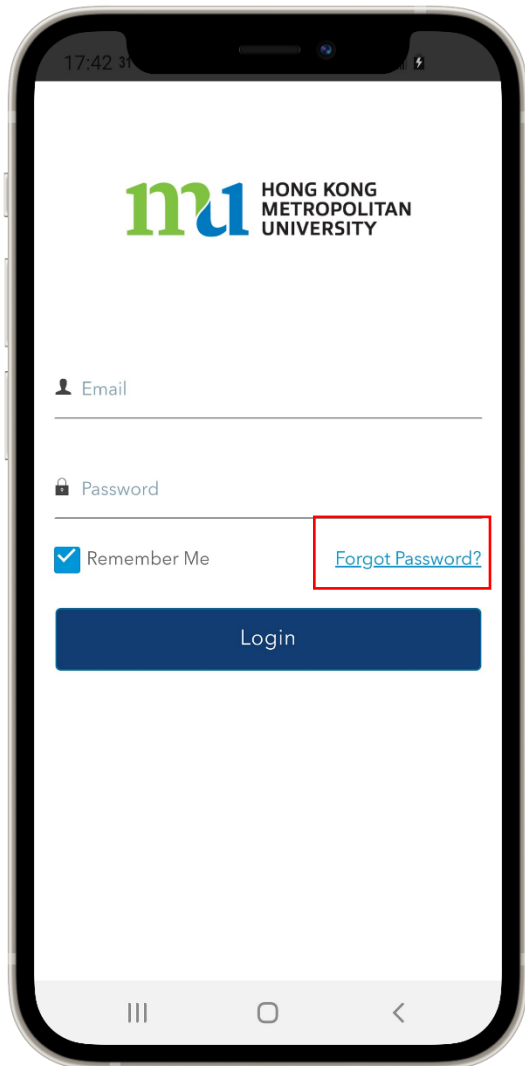
Then, you can sign in to your account and explore the job opportunities with the app.

Forgot Password

If you forget your password, you can apply for a one-time password by the following steps:

Step 1:

- Open the app and select “Forgot Password?”, then you will be requested to input your student email address, e.g. s1234567@live.hkmu.edu.hk.



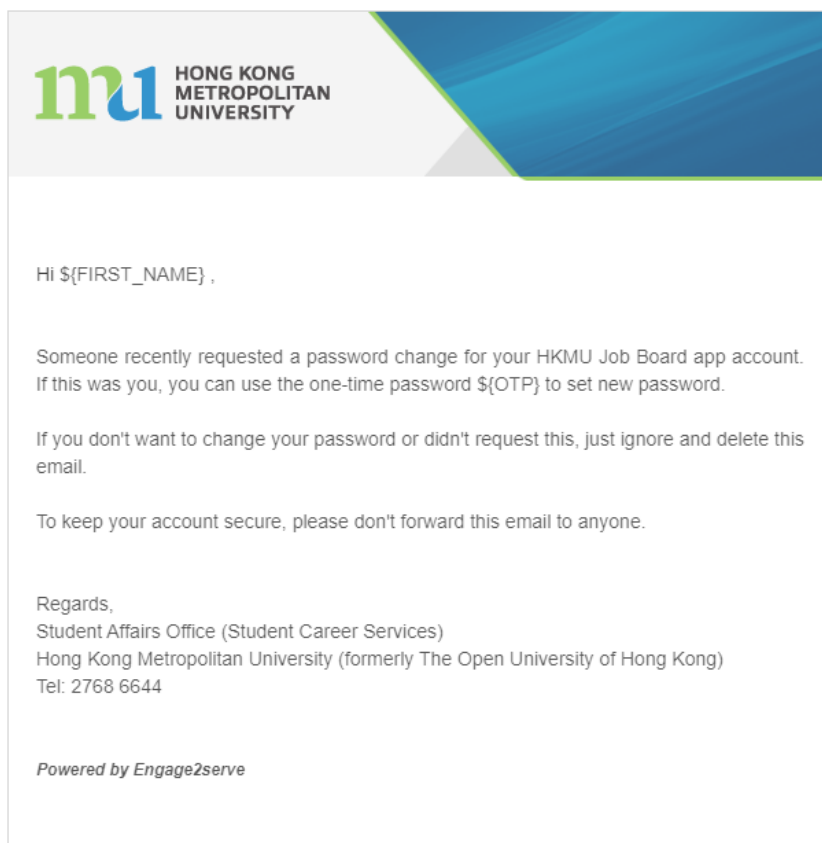
Step 2:

- After entered your student email, the app will turn to the page to request for the one-time-password (OTP)



Step 3:

- Your student email account will receive the system email with the email subject: **Password reset request - HKMU Job Board** with the OTP



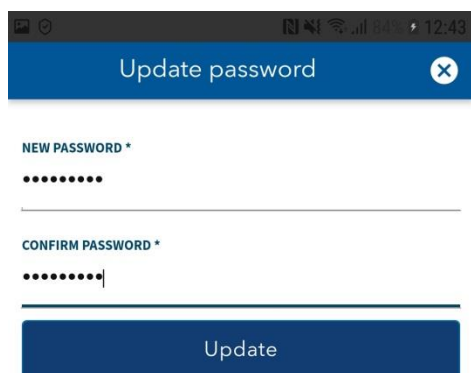
Step 4:

- Please enter the OTP in the app page, and then you can reset your new password and use it for login



Enter OTP

Verify OTP



Student Affairs Office (Student Career Services)

Enquiries:

Tel: 2768 6644

Email: career@hkmu.edu.hk

Version updated on 15 Sep 2022