



LO PAN SCHOLARSHIP

Youths are the key to a better future of Hong Kong. With over 100 years of history, Hong Kong Construction Association (HKCA) has been nurturing young people to become the future leaders of the construction industry. In 2011, a Young Members Society (YMS) was set up to promote and deepen their understanding of the industry and to enhance young people's interest in joining the construction industry, especially main contractor companies.

Established in 2023, the HKCA Lo Pan Scholarship is our signature youth empowerment programme after YMS. It aims at recognizing those students with outstanding academic results, community service, leadership, integrity and with a view to enhancing commitments in joining the construction industry after graduation. The scholarship is open to all local students studying construction related disciplines at any local universities.

Benefits of Scholarship

Our scholarship offers more than just financial support. As part of the YMS, awarded students are invited to networking events and have opportunities to participate in community services hosted by HKCA and YMS as well as on-the-job training provided by our member companies that will broaden their experience, assist their personal professional growth, career development and nurture them for the construction industry.

Amount

A total of **10** scholarship with **HK\$30,000** each will be offered to selected students.

Personal Development

HKCA and YMS host a wide range of events to broaden awarded students' social perspectives, foster their common values to drive Hong Kong's economic and social development.

Career Opportunities

Awarded students will have the opportunity to join our summer internship and management trainee programme provided by our member companies to attract more young people to join the construction industry so as to develop them to become leaders of the construction industry.

Volunteer Services

Encourage awarded students to participate in community services by organising various volunteer activities in collaboration with charitable institutions.



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Lo Pan Scholarship – Application for the scholarship is open between **18th September 2023 to 30th November (by 23:59:59)**. Duly completed and signed application form with relevant supporting documents provided by eligible students can be submitted via email.

Eligibility

1. A full-time student who will continue their Year 3/4 full-time bachelor's study in **construction related disciplines** at one of the Hong Kong's universities ^a ;
2. Having a Cumulative Grade Point Average (CGPA) of at least 3.5 ^b on a 4.0 scale and eligible for next year's admission by a Hong Kong university ^a ;
3. A local student ^c (e.g. holder of HKID Card (Permanent) or Permit for Proceeding to Hong Kong and Macau (One-way Permit));
4. Aged 25 or below (i.e. born on or after 1 September 1998); and
5. Proactively participating in community services, with leadership, integrity and commitments in joining the construction industry after graduation.

Selection Criteria

1. HKCA will conduct first round screening and assessment based on the information and academic result provided by applicants/universities. The scholarship is non-means-tested.
2. Shortlisted students will be invited to an interview. They will be assessed by the Lo Pan Scholarship Selection Panel consisting of representatives from the HKCA Executive Committee and Council.
3. The panel will assess students' performance, e.g. communication capability, logical thinking, achievement to social service and commitments in joining the construction industry etc. at the interview to select the awarded students.

Application Procedures

1. HKCA will send invitation to the Hong Kong's universities ^a providing construction related disciplines by post and email inviting them to nominate eligible students for application.
2. Eligible applicants should submit application by email to wincychan@hkca.com.hk before 23:59:59 on 30th November 2023. Late submissions will not be accepted.
3. HKCA will coordinate all successful applications and verify the information submitted.
4. After first-round assessment, shortlisted students will be invited to the interview conducted by the Lo Pan Scholarship Selection Panel. The applications can be considered unsuccessful if applicants do not receive any invitation for interview.
5. Interview will be held in **March 2024**, and the results will be announced in **July 2024**. Awarded students will be notified.



LO PAN SCHOLARSHIP

Schedule

Item	Schedule
HKCA send invitation to the Hong Kong's universities ^a by post and email	Week of 18 th September 2023
Open for application	By 23:59:59 on 30 th November 2023
Scholarship interview week	March 2024
Scholarship results announcement	April 2024
Scholarship disbursement ^d	July 2024
Awarded students (and their parents/university representatives) to attend the Scholarship Presentation Ceremony at the HKCA Lo Pan Patron's Day Dinner (if applicable)	July 2024

Disbursement of Scholarship

Each awarded student will receive a grant of HK\$30,000.

Use of Scholarship

1. Awarded students can make use of the grant to realise their goals and plans for improving of their learning environment, seeking further learning opportunities and serving the community.
2. Awarded students will be automatically admitted to the YMS, through which HKCA and YMS will provide conference, forum, site visits and volunteer activities as well as priority consideration to our member companies' internship programme. Awarded students are eligible to apply for the scholarship in the next funding cycle.

Obligation of Awarded Students

Encourage participation in the HKCA and YMS activities, including the Scholarship Presentation Ceremony at the Lo Pan Patron's Day Dinner (if applicable), volunteer activities and other promotional activities. To promote and enhance their understanding of the construction industry so as to enrich their growth and prepare them for the changing landscape of the industry. Attendance rate might be assessed in the next year's scholarship application.



LO PAN SCHOLARSHIP

Enquiry

For enquiries, please contact the HKCA Secretariat Ms Wincy Chan (wincychan@hkca.com.hk ; 3978 8420).

Personal Data Collection Statement

1. The information provided by the applicants will only be used for the purpose of the Scholarship application and scheme's promotion. All information will be treated in the strictest confidence.
2. In relation to personal data collected who respond to the application of the scholarship, where the application is unsuccessful, all such personal data will be destroyed after three months from the date of the application deadline.
3. Under the Personal Data (Privacy) Ordinance, applicants have the right to request access to and correction of his/her personal data held by HKCA. Requests for such access and correction can be made to HKCA in writing via email to wincychan@hkca.com.hk.

^a Local universities currently offering construction-related bachelor's degree programmes (by alphabetical order): City University of Hong Kong, Hong Kong Metropolitan University, The Hong Kong Polytechnic University, The Hong Kong University of Science and Technology, The University of Hong Kong.

^b HKCA will contact you or your relevant university in December 2023 to verify your latest CGPA.

^c Definition of local student: <https://urlzs.com/GBrgq>

(i) Year 3/4 students

At the time of awarding the scholarship, the awarded students must still be enrolled in a full-time undergraduate programme at a local university ^a in the 2023/24 academic year.

(ii) HKCA reserves the final rights to select awarded students and to amend the subsidy allocation and guidelines at any time without prior notice as appropriate. No appeals will be entertained.



魯班獎學金 申請表格
APPLICATION FORM FOR
LO PAN SCHOLARSHIP

第一部份：由申請者填寫

Part 1: To be completed by applicant

* 請刪去不適用者 Please delete as appropriate

請於合適方格內填上「✓」號 Please tick in appropriate box

如空位不敷應用，請另紙填寫 If space is insufficient, provide particulars on a separate sheet

A. 個人資料 Personal Data			
申請者姓名 Name of Applicant	(中文 CHINESE)	(英文 ENGLISH)	相片 Photo
性別 Gender	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female	香港身份證號碼 HKID No.	
出生日期 Date of Birth	DD / MM / YYYY	單程證號碼 On-way Permit No. (如適用 If applicable)	
現居地址 Present Address	<input type="checkbox"/> 香港島 HK Island <input type="checkbox"/> 九龍 Kowloon <input type="checkbox"/> 新界 N.T. <input type="checkbox"/> 其他 Others <input type="checkbox"/> 離島 Outlying Islands		
通訊地址 (如與住址不同) Correspondence Address (if different from the Present Address)			
聯絡電話 Contact No.		電郵地址 Email Address	
就讀大學 University		年級 Grade	<input type="checkbox"/> 三年級 Year 3 <input type="checkbox"/> 四年級 Year 4
就讀學科 Programme of study			
家長 / 監護人姓名 Name of Parent / Guardian		與申請者關係 Relationship	
家長 / 監護人聯絡電話 Contact No. of Parent / Guardian		家長 / 監護人電郵地址 Email Address of Parent / Guardian	

請列出過去 3 年與申請本獎學金相關的課外活動 / 社區服務 / 成就 / 獎項。

Please list your noteworthy activities / achievements / community services that you have participated in the past 3 years.

B. 課外活動 Extra-curricular Activities			
年份 Year	活動名稱 Name of Activities	主辦機構 Name of Organiser	角色 / 崗位 Role / Position held



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第一部份：由申請者填寫（續）

Part 1: To be completed by applicant (Con't)

C. 義工 / 社區服務 Volunteer / Community Services			
年份 Year	活動名稱 Name of Activities	主辦機構 Name of Organiser	職務 Position held
D. 成就 / 獎項 Achievements / Awards			
年份 Year	比賽 / 活動名稱 Name of Competition / Event	頒發機構 Awarding Authority	成績 Achievement
E. 其他有助本申請的補充資料（選填） Additional Information to assist in this application (optional)			



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第一部份：由申請者填寫（續）

Part 1: To be completed by applicant (Con't)

F. 個人陳述 Personal Statement

申請者須提交一份不多於500字（中、英文均可），或提交一段不多於3分鐘的影片#（如申請者需要）的個人陳述，內容包括：

Applicant must submit a personal statement with no more than 500 words (Chinese or English), or no more a three-minute video (where appropriate), including:

1. 請簡述申請本獎學金的原因。
Please briefly describe and share the reasons for applying for this scholarship.
2. 預期本獎學金對你未來發展的幫助，以及未來一年如何利用所獲得之獎學金實現目標。
Anticipate how this scholarship will help you in the future development and how you would use the scholarship to achieve your goal(s) in the coming year.
3. 對畢業後加入建造業的意願及想法。
The commitment and idea in joining the construction industry after graduation.
4. 你認為有助獲取獎學金的其他資料。
Any additional information which is helpful for your application.

對需要提交影片的申請者，請將影片上傳至 YouTube，將影片瀏覽權限設定為非公開，並把影片的連結網（URL）電郵至 wincychan@hkca.com.hk。請於電郵主旨上註明：「申請魯班獎學金 – 申請者姓名」。

For applicants who need to submit video, please upload it to YouTube, and set the privacy settings of your video as listed, then send the link to wincychan@hkca.com.hk. Please indicate **"Application for the Lo Pan Scholarship – APPLICANT'S NAME"** in the subject line of your email.

本人將透過電子郵件方式提交個人陳述之影片連結網址。

I would like to submit a video of my Personal Statement by sending link via email.



魯班獎學金 申請表格
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第二部份：由推薦人填寫
Part 2: To be completed by nominator

由就讀大學相關學系教授填寫
Completed by a professor of the related Department

G. 推薦人資料 Nominator Information		
申請學生姓名 Name of Applicant	(中文)	(English)
推薦人姓名 Name of Nominator	(中文) (English)	(博士/教授/先生/女士/小姐) * (Prof/Dr/Mr/Mrs/Ms) *
大學名稱 University Name		
職位 Position		
聯絡地址 Contact Address		
聯絡電話 Contact No.		傳真號碼 Fax No.
電郵地址 Email Address		
認識申請學生的途徑 How do you know the applicant?		認識申請學生的時間 How long have you known the applicant?
獎學金申請者表現評價 Please comment on the applicant's commitment to the pursuit of his/her potential		同意 Agree
抱有良好的學習態度 Demonstrates positive learning attitude in participating programme		<input type="checkbox"/> 是 YES <input type="checkbox"/> 否 NO
對參與項目抱有熱誠 Demonstrates enthusiasm in participating programme		<input type="checkbox"/> 是 YES <input type="checkbox"/> 否 NO
對參與項目擁有潛能 Demonstrates potential in participating programme		<input type="checkbox"/> 是 YES <input type="checkbox"/> 否 NO
請描述本獎學金將如何幫助發揮申請者的潛能。 Please describe how the scholarship would benefit the development of applicant's potential.		

推薦人聲明 Declaration of Nominator

本人謹此聲明所提供的信息是準確和完整，並理解任何虛假陳述將取消獎學金提名的資格。

I declare that the information given in support of the applicant is accurate and complete, and understand that any misrepresentation will disqualify the nomination for the scholarship.

推薦人姓名 Name of Nominator	推薦人簽署 Signature of Nominator
系主任姓名 (博士/教授/先生/女士/小姐) * Name of the Head of Department (Prof/Dr/Mr/Mrs/Ms) *	系主任簽署 Signature of the Head of Department



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H. 提供文件清單 Documents Checklist

申請者必須仔細檢查及提交以下項目：

- 彩色證件近照
(貼於申請表第 1 頁的指定位置)
- 申請者之身份證 / 單程證副本
- 學生證副本
- 最近的學業成績表副本
- 過去 3 年獲得的成就 / 獎項的證明文件
(如適用)
- 過去 3 年取得的課外活動和義工 / 社區服務的證明文件 (如適用)
- 完成的申請表格 (由 A 部分到 G 部分)

Applicant must check and submit the following items carefully:

- A passport-sized photo
(Please attach to the specified space on P.1 of the application form)
- A Copy of applicant's HKID Card / One-way Permit
- A Copy of Student ID card
- Copies of most up-to-date transcript of studies
- Documentary proof for achievements / awards received in the past 3 years (if applicable)
- Documentary proof for extra-curricular activities and volunteer / community services participated in the past 3 years (if applicable)
- A completed Application Form (Part A to G)

I. 聲明 Declaration

- (1) 本人已細閱及完全理解香港建造商會魯班獎學金申請須知內容，並同意遵守由香港建造商會於指引內規定的所有申請要求、條款及履行得獎者之義務與責任。

I fully understood the application guidelines on the application for and I agree to fulfil all the Terms of the HKCA Lo Pan Scholarship in the application guidelines stipulated by HKCA.

- (2) 本人謹此聲明，申請表及附件內所提供的資料屬完全真確；如提供失實資料，可導致本申請被撤銷。資料一經提交，不能更改。倘若提交資料不全，申請將不予受理。本人明白如成功獲取魯班獎學金，全數獎學金必須被用於申請指引內列明之用途。

I declare that all the information provided in the application form and the attachments are completely true. This application will be cancelled if there is any deceitful information. All information cannot be changed once submitted. Application with incomplete information will not be considered. I understand that if I am awarded the "HKCA Lo Pan Scholarship", the scholarship must be used for the purpose listed in the application guideline.

- (3) 本人授權香港建造商會使用本人照片或 / 及影片作推廣計劃用途，以宣揚商會及行業訊息。得獎者在活動所拍攝之照片及短片可能會出現在香港建造商會及與本獎學金相關的內部或外部通訊刊物或宣傳資料中，包括但不限於新聞稿、電子通訊、網站、社交媒體和年度報告。

I authorise HKCA to use my photos and/or videos for the publicity of social inclusion in society, which may appear in the relevant internal or external communication of HKCA and the scholarship including but not limited to press release, e-newsletters, website, social media and annual report.

申請者簽署

Signature of applicant

日期

Date

姓名

Name

家長 / 監護人簽署

Signature of parent / guardian

日期

Date

姓名

Name



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申請須知 APPLICATION NOTES

- (1) 申請者須獲推薦人，即現就讀大學相關學系教授提名，並獲系主任加簽。
Each applicant must have a professor of the related Department and signed by the Head of Department of the University where the applicant is currently studying.
- (2) 所有資料不全的申請概不受理。
All applications with incomplete information will not be considered.
- (3) 申請表及所提交的文件不論申請成功與否概不退還。
Whether successful or not, all information and/or documents submitted will not be returned.
- (4) 一經簽署，即表示申請者證明所填報的資料一切屬實，其家長或監護人同意其子女或受監護者接受提名，並願意提供更詳盡資料及同意發表其所提供的資料予評選委員會；推薦人已就其所知，證明填報於表格內的資料，一切屬實。
Upon signature, applicant and his/her parents or guardian confirm that the information provided in support of the application is accurate and complete and agree to disclose the required information to the Selection Panel. Nominator acknowledges and confirms that the information provided in support of the nomination is accurate and complete.
- (5) 逾期申請將不予受理（遞交申請的日期以香港建造商會接獲日期為準）。
Late application will not be considered (the application date will be regarded as the date of submission of application received by the HKCA).
- (6) 進行初步評核後，香港建造商會邀請符合資格的申請者進行面試。如申請者無接獲面試邀請，則可視為申請未能成功。
Preliminary screening of applications will be conducted upon the application deadline. Eligible applicants selected for interview will be notified. Candidates without notice may assume their application is unsuccessful.
- (7) 申請者明白如成功獲取魯班獎學金，他/她必須依據條款內列明的用途使用獎學金，並履行相關義務。
Applicants understand that if he/she awarded the Lo Pan Scholarship, the scholarship must be used for the purpose listed in the Terms and Conditions of the scholarship and perform the related statutory obligations.
- (8) 香港建造商會保留隨時修訂資助分配及準則的最終權利，恕不另行通知。同時，會就獲發獎學金申請者入選的決定為最終決定，不設上訴機制。
HKCA reserves the final rights to select awardees and to amend the subsidy allocation and guidelines at any time without prior notice as appropriate. No appeals will be entertained.

個人資料收集 PERSONAL DATA COLLECTION STATEMENT

- (1) 申請者所提供的資料只供申請獎學金或推廣計劃之用，本機構對有關資料絕對保密。
The information provided by the applicants will only be used for the purpose of the scholarship application and scheme's promotion. All information will be treated in the strictest confidence.
- (2) 為回應本獎學金的申請者所提供的個人資料，在有關申請不成功的情況下，會在申請截止日期起計 3 個月後銷毀。
In relation to personal data collected who respond to the application of the scholarship, where the application is unsuccessful, all such personal data will be destroyed after three months from the date of the application deadline.
- (3) 除根據個人資料（私穩）條例所訂明的豁免外，申請者有權向香港建造商會查閱和修正其個人資料。有關途徑及更正要求可以電郵（wincychan@hkca.com.hk）向香港建造商會提出。
Under the Personal Data (Privacy) Ordinance, applicants have the right to request access to and correction of his/her personal data held by HKCA. Requests for such access and correction can be made to HKCA in writing via email to wincychan@hkca.com.hk.

FOR OFFICE USE

Date	Application Ref. No.	
Staff	<input type="checkbox"/> Eligible	<input type="checkbox"/> Not Eligible