



**The Youth Arch – HKMU Improvement Award**  
**青苗都會大學進步獎**

**Guidance Notes to Applicants 申請指引 2021/22**

**1. Objective**

The Youth Arch – HKMU Improvement Award aims at recognizing students' continuous academic improvement and promoting lifelong education at the Hong Kong Metropolitan University.

**2. Eligibility**

- 2.1. Applicants should be full-time Sub-degree or Bachelor's degree student; and
- 2.2. New and Continuing Students. Continuing students should have obtained a Cumulative Grade Point Average (CGPA) of 2.0 or above.

**3. Award Format and Value**

- 3.1. A maximum of 100 awards are available each year.
- 3.2. The value of each award is \$5,000 in cash.

**4. Selection Criteria**

- 4.1. Applicants are considered according to the following order of priority:

Selection Priority	
1	Awardees of Youth Arch Student Improvement Award / Most Improved Student Award by the Lion & Globe Educational Trust who have never received the Youth Arch – HKMU Improvement Award
2	Awardees of other improved student awards who have never received the Youth Arch – HKMU Improvement Award
3	Past awardees of the Youth Arch – HKMU Improvement Award (for continuing students only)
4	Non-awardees of the above awards

- 4.2. New students may be required to attend an interview (probably be conducted in December). Applicants who do not attend the interview may forfeit the opportunity to be considered for the Award.
- 4.3. For continuing students, applicants should demonstrate an academic improvement. In general, the recent two Yearly GPAs will be compared and priority will be given to students with higher improvement percentage. *[If students do not have two Yearly GPAs (e.g. year-2 students), their regular Term GPAs (i.e. the Autumn and Spring Terms) will be compared.]*
- 4.4. Eligible applicants are not guaranteed to be offered awards.
- 4.5. The award is offered through nomination by the Student Financial Awards Committee (SFAC) in February, and to be approved by the Youth Arch Foundation.

**5. Application:**

- 5.1. Applicants should submit the online application together with an English essay and supporting proof of receiving improvement award (if any) during the application period.
- 5.2. Please read the “Guidance Notes” [FYAF (2021/22) Guide-e] before completing the online application via the student portal “MyHKMU” (<https://www.hkmu.edu.hk/myhkmu>).
- 5.3. Incomplete and late application will not be considered.

## 6. Notification of Result and Payment Arrangement

- 6.1. All applicants (successful and unsuccessful) will receive the result by e-mail in late February.
- 6.2. Disbursement arrangement will be made via autopay in April.
- 6.3. Successful applicants will be invited to attend the ceremony and share their stories on the University website.

## 7. Handling of Personal Data

- 7.1. Applicant is obliged to provide all the required information in the application including personal data. If applicant fails to provide the required information/ documents, the University will not be able to process the application.
- 7.2. The personal data provided will be used for the purpose of processing applicant's application, reporting the result to donor(s) or relevant stakeholders, as well as compiling relevant statistic, and materials for publicizing and review on granting the awards. Personal data and supporting documents submitted will be kept for a period of no more than three years.
- 7.3. The personal data including the academic records and information provided in the applicant's application will be disclosed to the Student Financial Awards Committee (SFAC), other offices in the University and relevant stakeholders for the purposes mentioned in paragraph 7.2 above.
- 7.4. For the purpose of branding the University, the awardee's name provided in the application will be published through the University website or made available for public access through the Student Affairs Office.
- 7.5. In accordance with the Personal Data (Privacy) Ordinance, applicant has the right to ascertain whether the University holds personal data on the applicant, to obtain a copy of such personal data and to have any inaccuracies corrected. Data access request should be made by using the Data Access Request Form OPS003 as specified by the Privacy Commissioner for Personal Data and addressed to the Data Protection Officer, Room A1111, Hong Kong Metropolitan University, Homantin, Kowloon.

## 8. Important Dates

Application Period	20 September – 19 October 2021
Interview (for New Students only)	03 December 2021
Release of Result (E-mail)	Late February 2022
Disbursement	April 2022
Award Ceremony	August 2022

## 9. Enquiries

Student Financial Services, Student Affairs Office, Rm C0512, Hong Kong Metropolitan University



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