

HKMU Whole Person Development Award
香港都會大學全人發展獎

Guidance Notes to Applicants 申請指引 2022/23

1. Objective

The HKMU Whole Person Development Award aims to encourage students to aspire life-long learning and whole person development as well as affirming students' non-academic talent to ensure they can derive satisfaction from learning that can promote personal growth.

2. Eligibility

- 2.1. Applicants should be full-time Bachelor's degree students;
- 2.2. Continuing students should have obtained a Yearly Grade Point Average (Yearly GPA) of 2.5 or above in the last academic year;
- 2.3. Applicants should have satisfying experience from non-academic learning (e.g. leadership training, sports, arts, music, etc.), and be able to strike a good balance between academic study and personal development.

3. Award Format and Value

- 3.1. A maximum of 10 awards are available each year.
- 3.2. The value of each award is \$20,000 in cash.

4. Assessment and Selection Criteria

- 4.1. Applicants are considered according to the following order of priority:
 - Maintain a healthy lifestyle and study life balance;
 - Active participation in more than one co-curricular activities that can promote personal growth and derive satisfaction from learning; and
 - Contribution to the University.
- 4.2. Eligible applicants are not guaranteed to be offered awards.
- 4.3. Shortlisted applicants are required to attend an internal interview. Applicants who do not attend the interview may forfeit the opportunity to be considered for the scholarship/award.
- 4.4. Preference will be given to applicants who have never received the scholarship/award before and/or in financial needs.
- 4.5. The Student Affairs Office (SAO) will submit nomination to the Student Financial Awards Committee (SFAC) for approval by February 2023. The decision of SFAC is final.

5. Application

- 5.1. Applicants should prepare a self-introduction video, also submit the online application form together with supporting proof to SAO during the application period.
- 5.2. Please read the "Guidance Notes" [FWPDA (2022/23) Guide-e] before completing the online application.
- 5.3. Incomplete and late application will not be considered.

6. Notification of Result and Payment Arrangement

- 6.1. All applicants (successful and unsuccessful) will receive results by e-mail in late February.
- 6.2. Disbursement arrangement will be made via autopay in March.
- 6.3. Successful applicants will be invited to attend the ceremony and share their stories on the University website.

7. Handling of Personal Data

- 7.1. Applicant is obliged to provide all the required information in the application including personal data. If applicant fails to provide the required information/ documents, the University will not be able to process the application.
- 7.2. The personal data provided will be used for the purpose of processing applicant's application, reporting the result to donor(s) or relevant stakeholders, as well as compiling relevant statistics, and materials for publicizing and review on granting the awards. Personal data and supporting documents submitted will be kept for a period of no more than three years.
- 7.3. The personal data including the academic records and information provided in the applicant's application will be disclosed to the Student Financial Awards Committee (SFAC), other offices in the University and relevant stakeholders for the purposes mentioned in paragraph 7.2 above.
- 7.4. For the purpose of branding the University, the awardee's name provided in the application will be published through the University website or made available for public access through the Student Affairs Office.
- 7.5. In accordance with the Personal Data (Privacy) Ordinance, applicant has the right to ascertain whether the University holds personal data on the applicant, to obtain a copy of such personal data and to have any inaccuracies corrected. Data access request should be made by using the Data Access Request Form OPS003 as specified by the Privacy Commissioner for Personal Data and addressed to the Data Protection Officer, Room A1111, Hong Kong Metropolitan University, Homantin, Kowloon.

8. Important Dates

Application Period	05 September – 12 October 2022
Internal Interview	08 November 2022
Release of Result (E-mail)	Late February 2023
Disbursement	March 2023
University Award Ceremony	August 2023

9. Enquiries

Student Financial Services, Student Affairs Office, Rm C0512, Hong Kong Metropolitan University



2768 6636



sao_sfs@hkmu.edu.hk



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