



# HKMU Loan Scheme

## Online Application System

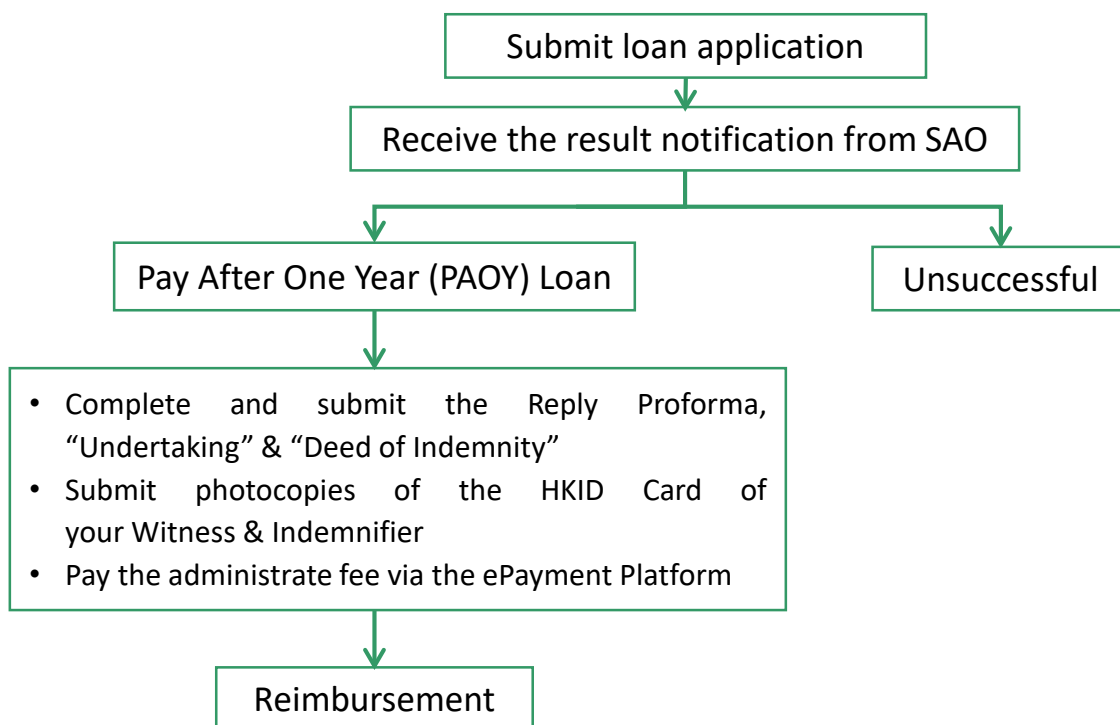
## User Guides

[For Continuing Students](#)

[For Prospective and New Students](#)

[按此閱覽中文版](#)

## Application Procedures



Log in to  
MyHKMU

Log in to  
MyHKMU  
(Classic View)

Choose  
assistance  
type

Welcome,

1

Apply

## 2022 Spring Term HKMU Student Financial Assistance Scheme

Assistance type you wish to apply for:

☐ Bursary

2

☒ Loan

3

Next



## Simplified version of Loan Form

### 2022 Spring Term HKMU Loan Scheme 2nd Round Application

You are required to upload the copy of your HKID card to our online application system, please have it ready at hand.

#### Important Notes

1. Please read the "Guidance Notes for HKMU Student Financial Assistance Scheme" before completing this application form.
2. Think twice about your need and repayment ability before you apply for any loan.
3. Submission of documentary evidence (e.g. Income proof for the latest three months) is required upon request.
4. Successful applicants may obtain a maximum of 40 credits (for 5-credit programmes) / 30 credits (for 3-credit-unit programmes) per year (the level of assistance for paying the course fees). The 'year' depends on the starting point of the first assistance awarded to individual students.
5. Only Pay After One Year (PAOY) Loan will be offered in the 2nd round application.
6. All successful applicants are required to complete and submit the following documents to the Student Affairs Office by the specified deadline:
  - a) complete the Reply Proforma;
  - b) complete the "Undertaking to be Signed by a Student Receiving Loans";
  - c) complete the "Deed of Indemnity";and
  - d) submit photocopies of the HKID Cards of the witness and indemnifier; and
  - e) submit a documentary evidence showing the already paid administrative fee.

**\*\*Applicants have to pay the tuition fees first and apply loan for reimbursement.**

Start Application



Read  
important  
notes

## Section 1 Personal Particulars

Student No. 12345678

Title Mr

English Name CHAN Tai Man

Chinese Name 陳大文

Age 30 Mobile Pho

Residential Address ROOM 101, 1/F, BLK A  
123 STREET, HK

The period of residence in Hong Kong (in complete year as unit) must be provided. For example, please enter 29 years for 29 years and 11 months.

If there are any changes in the personal details (e.g. residential address or mobile phone number, etc.), applicants should notify the Student Records Team of the Registry and login to MyHKMU to update.

Period the applicant has been residing in Hong Kong\*  Years

\*Remarks: Applicant must have resided in Hong Kong continuously for 3 years or above to fulfill the application eligibility.

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## Section 2 Employment Information

\*Please choose your current employment situation

Company Name

Company Address

Occupation and Position

Office Phone Number

Others

Applicant's current income (monthly) \*: HK\$

0

☐ Please "✓" this box if you have no income.

\*Remarks: Submission of documentary evidence (e.g. income proof of the latest 3 months) is required upon request.

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## Section 3 Loan Applied

☐ Pay On Graduation Loan

☐ Pay After One Year Loan

Only Pay After One Year (PAOY) Loan will be offered in the 2nd Round Application.

[Only Pay After One Year \(PAOY\) Loan will be offered in the 2<sup>nd</sup> round application. What is Pay After One Year \(PAOY\) Loans?](#)

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## Step 1. Personal Particular

## Step 2. Employment Information

## Step 3. Loan Applied

#### Section 4 Declaration

## Step 4. Declaration

I declare that to the best of my knowledge and as far as I can ascertain, all the information provided by me in this application form and the supporting document are complete and true. I authorize HKMU to investigate full with the employer(s) on the income declared (if necessary). I am aware that HKMU will rely on the information provided by me and my previous loan(s) and repayment record to determine my eligibility for financial assistance and to assess the type and level of financial assistance to be offered. I also understand that my wilful omission or misrepresentation of information renders me liable to disciplinary action by HKMU.

I have read and fully understood the Important Notes of this form and the Guidance Notes for HKMU Student Financial Assistance Scheme – 2021/2022 Academic Year, and I agree to conform to the related Regulations/ Notes, including the handling of personal data.

I agree that the personal data provided in this form will be used by the University, with the assistance of its agents, for the following purposes. All personal data of unsuccessful applicants will be destroyed. If I fail to provide complete and accurate information, the University may not be able to process my application. The University will keep the personal data provided confidential but may need to disclose to appropriate personnel in the University and other parties providing services to the University. I have the rights to request access to and correction of my personal data. If I wish to do so, I will contact the Data Protection Officer.

- Processing and counter-checking of my application for HKMU bursary or loan and administration of bursary/loan account;
- Recovery of overdue loan(s)
- Matching of the personal data provided against other databases acquired and maintained by the University as may be required; and
- Statistics and research.

I declare that as at the date of this application (please choose one):

- ☐ I have **not** filed a bankruptcy petition and no bankruptcy order is made against me, and I have not applied/ am not applying for Individual Voluntary Arrangement [i.e. the Court has not approved any repayment proposal by me in my capacity as a debtor on how I will repay my creditors] and I am not aware of a bankruptcy petition presented against me and any legal proceedings have been commenced (or are pending or being threatened) against me or any of my assets or for the appointment of a receiver, administrator, administrative receiver, trustee or similar officer over any or all of my assets.
- ☐ I **have** filed a bankruptcy petition; and/ or a bankruptcy order is made against me; and/ or I have applied/ am applying for Individual Voluntary Arrangement [i.e. the Court is considering or has approved a repayment proposal by me in my capacity as a debtor on how I will repay my creditors] and/ or I am aware that a bankruptcy petition is presented against me and/ or legal proceeding(s) has/ have been commenced (or are pending or being threatened) against me or any of my assets or for the appointment of a receiver, administrator, administrative receiver, trustee or similar officer over any or all of my assets.

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#### Section 5 Required Documents

Please upload the photocopy of your Hong Kong Identity (HKID) card.

Suggested file format:  
DOC, DOCX, JPG, PNG or PDF

File Name

Upload

Back

Next

## Step 5. Required Documents

## Step 6. Declaration

### Application Summary and Submission

#### Section 1 Personal Particulars

Student No.  
Title  
English Name  
Chinese Name  
Age  
Residential Address  
Mobile Phone No.

Period the applicant has been residing in Hong Kong\* Years

#### Section 2 Employment Information

Please choose your current employment situation  
Company Name  
Company Address  
Occupation and Position  
Office Phone Number  
Applicant's current income (monthly) \*: HK\$

#### Section 3 Loan Applied

- ☐ Pay On Graduation Loan  
☒ Pay After One Year Loan

#### Section 4 Declaration

- ☒ I have **not** filed a bankruptcy petition and **no** bankruptcy applying for Individual Voluntary Arrangement (i.e. the capacity as a debtor on how I will repay my creditors) against me and any legal proceedings have been commenced (or are pending or being threatened) against me or any of my assets or for the appointment of a receiver, administrator, administrative receiver, trustee or similar officer over any or all of my assets.
- ☐ I **have** filed a bankruptcy petition; and/or a bankruptcy for Individual Voluntary Arrangement (i.e. the Court is capacity as a debtor on how I will repay my creditors) against me and/or legal proceeding(s) has/ have been any of my assets or for the appointment of a receiver, over any or all of my assets.

#### Section 5 Required Documents

File Name

Please click "Done" to submit the application

Please click "Done" to submit the application

Back

Done

1. Review the application summary carefully
2. You may click on the left menu or "Back" button to go back to previous sections if you wish to edit the information
3. Once you have clicked the "Done" button, your application will be submitted to SAO and **no amendment will be allowed**

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Done

The Student Affairs Office (SAO) has received your Application for Loan (2nd round application) under the HKMU Student Financial Assistance Scheme.

Your application number is : 22-11-15

Your loan application result will be notified by post on or before 17 January 2022.

Notice: Applicants in the 2nd round application (PAOY Loan will be offered only) must have completed the course registration for 2022 Spring term and paid the tuition fees first, and the loan will be disbursed on reimbursement basis.

Student Affairs Office (Tel: 2768-6636, Fax: 2712-2301 and E-mail: [sao\\_sfs@hkmu.edu.hk](mailto:sao_sfs@hkmu.edu.hk))

## Acknowledgment

Please enter the following information

Date of Birth DD  MM  YYYY

HKID No.  OR  
(HKID No.: alphabet + first 4 digits)  
(e.g. HKID number A123456(E), please enter A1234)

Passp.   
(Passport No./Mainland ID No.: Last 5 alphabet / digits)  
(e.g. Passport No. HA123456789, please enter 56789)  
(e.g. Mainland ID No. 123456789101112131, please enter 12131)

Home/Mobile Phone No.

Login

You should firstly complete the course registration for the current term to the Admissions & Enrolment Team (Distance Learning & Taught Postgraduate) of the Registry.

**Notes:**

- 1) The information entered must be the same as those given in the application form.
- 2) Please use your passport number or Mainland ID number only if you do not have a HKID card.

[Click Here](#)

## Full version of Loan Form

### 2022 Spring Term HKMU Loan Scheme 2nd Round Application

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**\*\*Applicants have to pay the tuition fees first and apply loan for reimbursement.**

Start Application

Input your personal information to log in to the Portal

Read important notes



### Section 1 Personal Particulars

HKID

Brackets are not required.  
For example, please enter A1234567 for A123456(7).

Title

English Name

Chinese Name

Age

Mobile Phone

The period of residence in Hong Kong (in complete year as unit) must be provided. For example, please enter 29 years for 29 years and 11 months.

Residential Address

E-mail Address

Period the applicant has been residing in Hong Kong\*

Years

\*Remarks: Applicant must have resided in Hong Kong continuously for 3 years or above to fulfill the application eligibility.

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### Section 2 Employment Information

\*Please choose your current employment situation

Company Name

Company Address

Occupation and Position

Office Phone Number

Others

- 01 Employed
- 02 Self-employed
- 03 Unemployed
- 04 Housewife
- 05 Retired
- 06 Others

Applicant's current income (monthly) \*: HK\$

☐ Please "✓" this box if you have no income.

\*Remarks: Submission of documentary evidence (e.g. income proof of the latest 3 months) is required upon request.

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### Section 3 Loan Applied

☐ Pay On Graduation Loan

☐ Pay After One Year Loan

Only Pay After One Year (PAOY) Loan will be offered in the 2nd Round Application.

[Only Pay After One Year \(PAOY\) Loan will be offered in the 2nd round application. What is Pay After One Year \(PAOY\) Loans?](#)

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- Processing and counter-checking of my application for HKMU bursary or loan and administration of bursary/loan account;
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Student No.  
Title  
English Name  
Chinese Name  
Age Mobile Phone No.  
Residential Address

Period the applicant has been residing in Hong Kong\* Years

#### Section 2 Employment Information

Please choose your current employment situation  
Company Name  
Company Address  
Occupation and Position  
Office Phone Number  
Applicant's current income (monthly) \*: HK\$

#### Section 3 Loan Applied

- ☐ Pay On Graduation Loan  
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Student Affairs Office (Tel: 2768-6636, Fax: 2712-2301 and E-mail: [sao\\_sfs@hkmu.edu.hk](mailto:sao_sfs@hkmu.edu.hk))

## Acknowledgment

ENQUIRY



2768-6636



sao\_sfs@hkmu.edu.hk