

Information on Vacancy

Position	Engineer Trainee
Number of vacancies	3
Nature of work	Product Testing - Toys Sample Breakdown
Job description	<ul style="list-style-type: none"> • Prepare sample breakdown list and assign safety tests for products in accordance with international, industry, safety standards and regulatory requirements • Assign breakdown test to toys sample according to different materials and test applications • Responsible to implement the Quality Assurance Program
Basic requirements Academic : Experience :	<ul style="list-style-type: none"> • Higher Diploma or above in Science or other related disciplines • Fresh graduates are welcome to apply. On-the-job training will be provided. • Good handwriting • Good spoken and written English with Mandarin preferred
Work location	Kowloon Bay
Tentative start date of employment	Immediate available is highly preferred
Enquiry Person to contact : Tel No. : Email :	Person to contact : Ms. Lo Tel No. : 2331 0590 Email : hkcareers2@bureauveritas.com

Information on Vacancy

Position	Engineer Trainee
Number of vacancies	3
Nature of work	Product Testing – Toys Test Assignment
Job description	<ul style="list-style-type: none"> • Identify specific safety tests for toys and juvenile products in accordance with international, industry, safety standards and regulatory requirements • Review toys sample from technical point of view and determine the age grade of toys • Assign appropriate tests to submitted samples • Assign necessary samples to different teams for testing • To work closely with internal departments for the most updated technical requirement & client's specification
Basic requirements Academic : Experience :	<ul style="list-style-type: none"> • Higher Diploma or above in Product Testing, Physics, Material Science, Chemistry or relevant disciplines • Good written and spoken English and Chinese (Cantonese/ Mandarin) • Fresh graduates are welcome to apply. On-the-job training will be provided. • Familiar with international testing standards for toys & juvenile products is an advantage
Work location	Kowloon Bay
Tentative start date of employment	Immediate available is highly preferred
Enquiry Person to contact : Tel No. : Email :	Person to contact : Ms. Lo Tel No. : 2331 0590 Email : hkcareers2@bureauveritas.com

Information on Vacancy

Position	Assistant Chemist
Number of vacancies	1
Nature of work	Product Testing – Chemical Test
Job description	<ul style="list-style-type: none"> • Performing chemical test with instruments and related tools in accordance with international safety standards and safety requirements • Analyze test data and compile test report • Prepare necessary samples for chemical testing • Reviewing test result • Responsible to implement the Quality Assurance Program
Basic requirements Academic : Experience :	<ul style="list-style-type: none"> • University degree in Chemistry, Chemical Technology, Analytical Science, Environmental Science or related disciplines • 1-3 years solid experience in commercial laboratory environment • Hands-on experience in organic/heavy metal test will be a definite advantage • Familiar with safety standards of consumer products will be a definite advantage • Attentive to details with strong interest in developing career in commercial lab • Good communication and interpersonal skills • Strong analytical skills, attentive to details • Excellent spoken & written English and Chinese • Fresh graduates are also welcome. On-the-job training will be provided.
Work location	Kowloon Bay
Tentative start date of employment	Immediate available is highly preferred
Enquiry Person to contact : Tel No. : Email :	Person to contact : Ms. Tam Tel No. : 2494 1447 Email : hkcareers3@bureauveritas.com

Information on Vacancy

Position	Assistant Chemist
Number of vacancies	2
Nature of work	Product Testing - Sample Breakdown (Restricted Substances)
Job description	<ul style="list-style-type: none"> • Perform test assignment and sample breakdown • Responsible for sample preparation, e.g. sample scrapping, cutting and disassembling • Responsible for analytical instrumental analysis, chemical testing and methods development • Review testing results and reports • Liaise with clients on technical issue and provide consultation services to clients
Basic requirements Academic : Experience :	<ul style="list-style-type: none"> • Higher Diploma or above in Chemistry, Analytical Science, Chemical Technology or other Science related disciplines • Knowledge on chemical testing concepts is an advantage • Good communication, presentation and analytical skills • Good command of spoken and written Chinese and English • Fresh graduates are welcome to apply. On-the-job training will be provided. • Immediate available is highly preferred
Work location	Kowloon Bay
Tentative start date of employment	Immediate available is highly preferred
Enquiry Person to contact : Tel No. : Email :	Person to contact : Ms. Lo Tel No. : 2331 0590 Email : hkcareers2@bureauveritas.com

Information on Vacancy

Position	Engineer Trainee
Number of vacancies	1
Nature of work	Product Testing - Hardgoods Testing and Clients Services
Job description	<ul style="list-style-type: none"> • Draft and review testing reports for hardgoods • Liaise with clients on testing standard or issues in accordance with related international safety standards and specific safety requirements • Communicate with customers about testing and quotation • Monitor client's program schedule and make sure procedures are completed in timely manner • Direct and convert client's request to operation team • Support other ad hoc assignments as required.
Basic requirements Academic : Experience :	<ul style="list-style-type: none"> • Higher Diploma or above in ANY disciplines • Good written and spoken English and Chinese • Good communication and interpersonal skills • Independent, self-motivated with good analytical and problem-solving skills and able to work under pressure • Fresh graduates are welcome to apply. On-the-job training will be provided. • Willing to work over-time • Immediate available is highly preferred
Work location	Kowloon Bay
Tentative start date of employment	Immediate available is highly preferred
Enquiry Person to contact : Tel No. : Email :	Person to contact : Ms. Lo Tel No. : 2331 0590 Email : hkcareers2@bureauveritas.com

Information on Vacancy

Position	Customer Services Coordinator
Number of vacancies	1
Nature of work	Product Testing - Customer Services
Job description	<ul style="list-style-type: none"> • Perform on-site coordination activities among our client and internal laboratory • Follow up with laboratory test results • Answer the enquiries of client on-site, coordinate with internal departments such as Laboratory, Quality Assurance for workable technical proposals so as to satisfy our client's requirements • Handle administration tasks such as document checking and uploading • Collect market intelligence from our clients and responsible to handle the complaints • Monitor the daily operations of our client's projects and the implementation of new procedures • Perform other ad hoc tasks as assigned
Basic requirements Academic : Experience :	<ul style="list-style-type: none"> • Higher Diploma or above in any disciplines • At least 1 year experience preferably in laboratory testing industry or customer services • Good communication and organizational skills • Good command in both written and spoken English and Cantonese (Mandarin is a plus) • Responsible, patient and customer-oriented • Hand-on skills in MS Word & Excel as well as computer applications
Work location	-
Tentative start date of employment	Immediate available is highly preferred
Enquiry Person to contact : Tel No. : Email :	Person to contact : Ms. Tang Tel No. : 2494 1260 Email : hkcareers2@bureauveritas.com