

Hong Kong Metropolitan University 2022 Spring Examinations Precautionary Measures on the COVID-19

The University is implementing a series of precautionary measures during the examination to ensure the health and well-being of candidates, examination personnel and all involved in the administration of the examinations. Candidates should pay attention to the following important points when taking the examinations:

Before leaving for the examination centre

1. Candidates must check their body temperature, perform the COVID-19 rapid antigen test, complete and sign the 'Candidate's Health Declaration Form' on each examination day. The declaration form (one form per day) is available [here](#) for download. Candidates should take a photo of their negative RAT result for record purposes and retain the photos throughout the examination period for random check by the University. Candidates who are knowingly making a false statement or falsifying any evidence may result in disciplinary action including disqualification from examination.
2. According to the advice from the Centre for Health Protection, candidates with any symptoms below should not go to the examination centre and should consult a doctor as soon as possible.
 - (i) Fever (tympanic temperature at or higher than 38°C); or
 - (ii) Presence of acute respiratory tract infection symptoms such as cough or shortness of breath;
or
 - (iii) Sudden loss of sense of taste or smell.

Candidates may apply for deferred examination by referring to the Student Handbook for the concerned application procedures.

3. Candidates should not go to the examination centre if they are subject to any of the following conditions on the day of examination:
 - * are undergoing mandatory quarantine (including StayHomeSafe Scheme and home isolation), or
 - * have not completed the last COVID-19 compulsory testing, or
 - * are awaiting test result of the last COVID-19 compulsory testing, or
 - * have not received a negative test result of the COVID-19 rapid antigen test doneCandidates are required to declare the above in the "Candidate's Health Declaration Form".
4. Candidates are reminded to bring their completed 'Candidate's Health Declaration Form' and surgical mask(s) to the examination centre.

Before the examination

5. With effect from 1 March 2022, the University has implemented campus access control measures. The University will roll out Phase II on 30 April 2022 and Phase III on 31 May 2022 of the Campus Access Control Measures soon [[link](#)]. Students must carefully read the University announcements made on [8 April](#) and [15 February](#) 2022 respectively.

Please note that students have to submit your vaccination record to the online Vaccination/Testing Registration System (VTRS). Those who fail to comply with the requirements WILL NOT be allowed to enter the campuses. Students who cannot access the campus and absent from examination will automatically be awarded a FAIL grade and they will not be considered for deferment of examination due to campus access reason. Therefore, if you have not submitted your vaccination record via the VTRS, **ACT NOW**.

6. Please select your student type below to access the VTRS double check your related record:

Undergraduate and sub-degree students
Postgraduate students
Distance learning students

For further information, please visit the FAQ [[link](#)] page on the University website. Please email vtrs@hkmu.edu.hk if you have any questions.

7. Campus security guards will check to ensure candidates' body temperature is normal by using computerized system at all campus entrances. If anyone is found to have a fever, campus security guards/invigilators may request candidates to leave the examination centre and consult a doctor as soon as possible. Candidates may apply for deferred examination by referring to the Student Handbook for the concerned application procedures.
8. Before entering the examination centre, candidates must put on their own surgical mask properly (with the nose, mouth and chin fully covered) and use alcohol sanitiser-gel to sanitize their hands. Candidates can use their own sanitiser or use the sanitiser provided at the entrance.

During the examination

9. Students will be spaced out in the examination centres as far as practicable (~2m).
10. During examinations, candidates are required to put on a surgical mask properly and should not remove it. Those who refuse to put on their surgical mask will be regarded as having breached the examination regulations. Invigilators may wear face shield and latex gloves during the distribution of question papers, attendance taking and collection of answer scripts. Candidates are required to remove their surgical mask temporarily during the taking of attendance so invigilators can verify their identities.

11. Candidates with serious sneezing/persistent coughing may be arranged to sit at the reserved seats of the examination centre in order to minimise disturbance to other candidates. Candidates who need surgical mask or assistance may ask for help from the Senior Invigilator.

Candidates fall sick during the examination (fever / vomit)

12. If a candidate is unwell, he/she can summon an invigilator or request a sick bag and will be accompanied to the toilet or the reserved seats of the examination centre for rest. If necessary, the Examinations & Assessment Team of the Registry can call an ambulance to send the candidate for medical treatment. The invigilator may request to take the body temperature of the candidate again. If the candidate is found to have fever, the invigilators will ask the candidate to go home and consult a doctor as soon as possible. Candidates may submit Form E-SE 'Submission of Special Circumstances Information to Award Committee' with relevant supporting documents to the Examinations & Assessment Team of the Registry by referring to the Student Handbook for the concerned application procedures.

After the examination

13. At the end of the examination, candidates should follow the instructions of Senior Invigilator in leaving the examination centre in batches, so as to avoid crowding at the exits.

Points to note for household members of confinees

14. Persons who have travelled outside Hong Kong are subject to quarantine requirements according to law. For information regarding quarantine for inbound travellers, please visit the following website: www.coronavirus.gov.hk/eng/inbound-travel.html. Household members of confinees under quarantine are advised to take heed of measures including avoiding going to crowded places, wearing a surgical mask when taking public transport or staying in crowded places, maintaining good personal hygiene, etc. Details can be found at: [www.coronavirus.gov.hk/pdf/Points to note for household members.pdf](http://www.coronavirus.gov.hk/pdf/Points%20to%20note%20for%20household%20members.pdf).

香港都會大學2022年春季考試 2019冠狀病毒病下的預防措施

為保障考生及考務人員的健康，大學於考試期間採取多項預防感染措施。考生應試必須留意以下重點：

赴考前

1. 考生在每個考試日必須自行量度體溫及進行冠狀病毒病快速抗原檢測，填妥並簽署「考生健康申報表」。申報表（每日一份）可在[此處](#)下載。考生應把當天的陰性檢測結果拍照以作紀錄，並於整個考試進行期間保留有關照片，以便大學在需要時抽樣查核之用。如考生拒絕合作或向大學提供偽造或失實申報，將會導致要受紀律處分包括考試資格被取消。
2. 根據衛生防護中心的建議，出現任何以下徵狀的考生不應赴考，及應盡早求醫。
 - （1）出現發燒（耳探體溫達到攝氏38度或以上）；或
 - （2）有急性呼吸道感染徵狀，例如咳嗽、氣促；或
 - （3）突然喪失味覺或嗅覺。如有需要考生可參照學生手冊中的相關申請程序以申請延期考試。
3. 考生於考試日遇上下列任何情況，均不應赴考：
 - * 正接受政府指定的強制檢疫（包括「居安抗疫計劃」及家居隔離）；或
 - * 未完成最後一次冠狀病毒病強制檢測；或
 - * 在等候最後一次冠狀病毒病強制檢測的檢測結果；或
 - * 未取得冠狀病毒病快速抗原檢測的陰性檢測結果。考生須就上述情況在申報表內申報。
4. 考生必須緊攜備已填妥的「考生健康申報表」與外科口罩前往試場。

開考前

5. 大學已於2022年3月1日起實施新校園出入管制措施。大學亦很快於2022年4月30日起推出第二階段，和於2022年5月31日起推出第三階段的校園出入管制措施 ([連結](#))。同學必須參閱大學在2022年[4月8日](#)及[2月15日](#)發出之通告。

請注意，同學必須透過疫苗接種/檢測註冊系統 (VTRS) 提交個人的疫苗接種記錄。不遵守規定者將不能進入校園。未能進入校園而缺席考試的同學其成績會評為「不及格」，他們不會因此獲考慮延期考試。所以，如同學仍未透過VTRS提供其疫苗接種記錄，請立即行動。

6. 請於以下選擇你的學生類別登入VTRS，以查核個人的 VTRS 記錄:

本科生及副學位學生
研究生
遙距學生

有關校園出入管制措施的詳情，請參閱大學網站上的常見問題網頁[\[連結\]](#)。如有任何疑問，請發送電郵至 vtrs@hkmu.edu.hk。

7. 大學保安人員會於考生進入校園範圍時，以體溫檢查系統確保進入校園的每位考生體溫正常。若考生出現發燒，大學保安人員/監考員會要求考生回家休息及盡早向醫生求診。考生可參照學生手冊中的相關申請程序以申請延期考試。
8. 考生進入試場前，必須正確地戴上自備外科口罩（口罩須完全覆蓋口、鼻和下巴）及使用自備或設於試場入口的酒精搓手液清潔雙手。

考試期間

9. 在可行的情況下，考生座位之間將保持一定的距離(~2米)。
10. 考試期間，考生必須正確地戴上自備外科口罩，不可除下口罩，否則將被視作違規。監考員在派發試卷、點名及收集答卷時，可戴上面罩及乳膠手套。監考員在點名及核實考生身分時，可要求考生暫時除下外科口罩以確認其身分。
11. 考生若頻密打噴嚏／持續咳嗽，主考官可安排他們坐在試場內其他預留的座位，以免影響其他考生。如有需要，考生可向監考員要求協助或提供外科口罩。

考生於考試期間不適 (發燒／嘔吐):

12. 若考生身體不適，可向監考員示意，或要求提供嘔吐袋，並由監考員陪同離座前往洗手間或試場內其他預留的座位稍事休息，如有需要，教務處考試及評核組可召喚救護車把考生送往求醫。監考員可要求再次為考生量度體溫，如出現發燒，監考員將要求考生回家休息及盡早求醫。考生可參照學生手冊中的相關申請程序向教務處考試及評核組遞交表格E-SE「向成績評核委員會提交有關考試之特殊情況資料」，並附上有關證明文件。

考試完結

13. 考試完結，考生須聽從主考官指示，分批離開試場，以減低同一時間過多考生擠迫在試場出口。

受檢疫人士同住家人的注意事項

14. 曾離港人士須根據法例接受檢疫，有關抵港人士檢疫的資料，請瀏覽以下相關網頁：
www.coronavirus.gov.hk/chi/inbound-travel.html。受檢疫人士的同住家人應注意相關措施，包括避免去人多擠擁的地方、乘坐公共交通工具或在人多擠擁的地方時戴上外科口罩及保持良好的個人衛生等。有關詳細資料，請參閱：
[www.coronavirus.gov.hk/pdf/Points to note for household members.pdf](http://www.coronavirus.gov.hk/pdf/Points%20to%20note%20for%20household%20members.pdf).