

# Authorization Letter

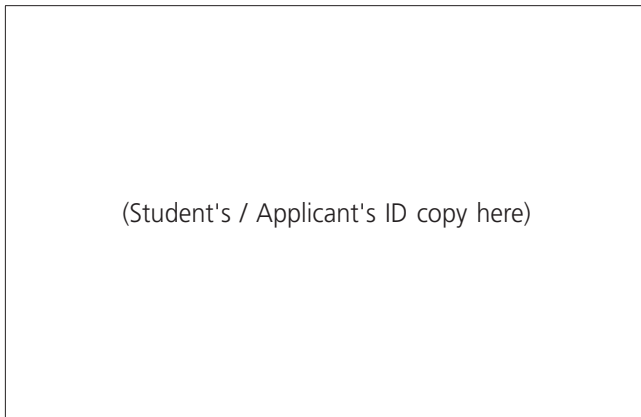
Date: \_\_\_\_\_

Admissions & Enrolment Team (Distance Learning), Registry  
Room A0511, 5/F, Block A  
Main Campus  
Hong Kong Metropolitan University  
Ho Man Tin, Kowloon, Hong Kong

Dear Sir/ Madam,

I, \_\_\_\_\_ (\*Student Number/ Identification Document Number: \_\_\_\_\_),  
authorize \*Mr/ Ms \_\_\_\_\_ (\*HKID Card Number/ Passport  
Number: \_\_\_\_\_) to complete the procedures of \*qualification check/ application  
submission on my behalf.

A photocopy of my ID proof is attached for verification purpose.



Thank you for your attention.

Yours faithfully,

Student's / Applicant's signature: \_\_\_\_\_

\* Please delete as appropriate