



香港都會大學 李嘉誠專業進修學院
Hong Kong Metropolitan University
Li Ka Shing School of Professional and
Continuing Education

Talent Development Scholarship – Government Self-financing Post-secondary Scholarship Scheme (SPSS)

政府自資專上獎學金計劃 - 才藝發展獎學金

Guidance Notes to Applicants 申請指引 2022/23

1. Objective

The Talent Development Scholarship (TDS) is to give recognition to students who have demonstrated achievements or talent in non-academic areas and provide support for these students to further develop their talent and potential.

2. Student Eligibility

- 2.1. Applicants should be full-time Sub-degree or Bachelor's degree students;
- 2.2. Continuing students should achieve a Cumulative Grade Point Average of not less than 2.5 out of 4.0 at the time of nomination. New students should have satisfactory academic results during secondary/ post-secondary education (including public examinations); and
- 2.3. Nominations for renewal will be considered on the basis of consistent high merits. They should be submitted for considerations at every exercise.

3. Achievements or Talent in Non-Academic Areas

- 3.1. Applicants should have demonstrated talent or potential in at least one of the following areas:
 - (a) Sports and games;
 - (b) Music and performing arts;
 - (c) Culture, arts and design;
 - (d) Innovation; or
 - (e) Science, technology, engineering and mathematics.
- 3.2. Applicants should be able to demonstrate track records in the past three years of active participation in any of the above areas and continuously striving for improvement and excellence;
- 3.3. Applicants should at least:-
 - (a) Receive awards in territory-wide, national or regional competitions/performances;
 - (b) Represent HKMU LiPACE or relevant association in such competitions/performances; or;
 - (c) Have good recommendation/assessment by HKMU LiPACE or relevant organisation on the capability or talent.
- 3.4. Applicants receiving awards from virtual competitions are accepted for nominations in the 2022/23 AY.

4. Award Format and Value

- 4.1. The award is set at \$10,000 for both bachelor's degree and sub-degree students, irrespective of whether they are local or non-local students.

5. **Assessment and Selection Criteria**

- 5.1. A student may only be awarded ONE of the scholarships or awards under the SPSS in each academic year, but may be awarded with different scholarships or awards in different academic years.
- 5.2. Priority should be given to those students who have not previously received any awards under the SPSS so as to allow more students to benefit.
- 5.3. Eligible applicants are not guaranteed to be offered awards.
- 5.4. Assessment will be made and considered by a Selection Panel, comprising the Vice President (Students & Support), School Deans and SAO Director. All the above scholarships and awards will be considered by the Sub-committee on Support Measures of the CSPE on the nomination of the University.
- 5.5. The Student Affairs Office (SAO) will submit nomination(s) for endorsement from the Selection Panel in December. The decision of government is final.

6. **Self-nomination**

- 6.1. Applicants should submit the self-nomination together with supporting proof during the application period.
- 6.2. Please read the “Guidance Notes” [SPSS_TDS (2022/23) Guide] before completing the application form.
- 6.3. From 2020/21 and onwards, the EDB’s nomination form is designed as an Excel spreadsheet for submission. The supporting documents provided by applicants will be consolidated as one single attachment in a format of PDF file for nomination.
- 6.4. Hard and soft copies of application form should be submitted to Student Affairs Office (SAO) in person and by email to lipace_sao@hkmu.edu.hk respectively before deadline.
- 6.5. Incomplete and late application will not be considered.

7. **Notification of Result and Payment Arrangement**

- 7.1. All applicants (successful and unsuccessful) will receive internal nomination results by e-mail before early February 2023.
- 7.2. Final results will be announced by May 2023 and disbursement arrangement will be made via autopay.
- 7.3. Successful applicants will be invited to attend the ceremony and share their stories on the University website.

8. **Handling of Personal Data**

- 8.1. Applicant is obliged to provide all the required information in the application including personal data. If applicant fails to provide the required information/ documents, the University will not be able to process the application.
- 8.2. The personal data provided will be used for the purpose of processing applicant’s application, reporting the result to the government or relevant stakeholders, as well as compiling relevant statistics, and materials for publicizing and review on granting the awards. Personal data and supporting documents submitted will be kept for a period of no more than three years.
- 8.3. The personal data provided will also be used by Education Bureau for one or more of the following purposes:-
 - (a) Activities relating to the processing, authentication and assessment on eligibility and counterchecking of the nomination for the Self-financing Post-secondary Scholarship Scheme under Self-financing Post-secondary Education Fund;
 - (b) Activities relating to matching of the personal data with the database of other relevant Government bureaux/ departments in connection with the processing, authentication, assessment on eligibility and counter-checking of the nomination mentioned in (a) above;

- (c) Activities relating to matching of the personal data within the database of EDB for purposes of verifying / updating records of the EDB;
 - (d) Activities relating to training and development including invitation of participation in programmes/activities, applications for reimbursement of course fees, assessment of nominations, awards and scholarship, and monitoring of attainment progress;
 - (e) Activities relating to the processing and vetting of applications for, and disbursement of, funding / grants / subsidies, and conducting of audits;
 - (f) Activities relating to compilation of statistics, research and Government publications;
 - (g) Activities relating to the administration and enforcement of rules and regulations including the Education Ordinance (Cap. 279), its subsidiary legislation (such as the Education Regulations and the Grant/Subsidized Schools Provident Fund Rules) and the Codes of Aid; and
 - (h) Activities relating to the processing, vetting and seeking clarifications of nominations for the finding/subsidy schemes, disbursement of funds/subsidies, and related matters
- 8.4. The personal data including the academic records and information provided in the applicant's application will be disclosed to the Selection Panel, other offices in the University and relevant stakeholders for the purposes mentioned in paragraph 8.2 and paragraph 8.3 above.
- 8.5. For the purpose of branding the University, the awardee's name provided in the application will be published through the University website or made available for public access through the Student Affairs Office.
- 8.6. In accordance with the Personal Data (Privacy) Ordinance, applicant has the right to ascertain whether the University holds personal data on the applicant, to obtain a copy of such personal data and to have any inaccuracies corrected. Data access request should be made by using the Data Access Request Form OPS003 as specified by the Privacy Commissioner for Personal Data and addressed to the Data Protection Officer, Room A1111, Hong Kong Metropolitan University, Homantin, Kowloon.

9. Practical Tips for filling in the online form

- 9.1. Achievements or talent should happen in the past three years (from 1 September 2019 onwards).
List out the important ones (FIVE at most);
- 9.2. Each stated achievement/event should be provided with supporting proof.
- 9.3. The proof can be certificates, letters of appreciation or photos of receiving prizes/ trophies.
- 9.4. Use a caption 標題 (in format of **XX Event – XX achievement (Year Month)** for the proof:-
- e.g.1: Sports and Games
Inter-School Athletics Championships 2019/2020 – 1st Runner-up, Long Jump (Girls A) (2020 Jan)
 - e.g.2: Sports and Games
香港女子跆拳道比賽 2019 – 女子黑帶組亞軍 (2019 Sept)
 - e.g.3: Music and performing arts
72nd Hong Kong School Music Festival – 2nd Runner Up, Symphony Orchestra (2020 Feb)
 - e.g.4: Music and performing arts
香港(亞洲)舞蹈精英賽 2021 – 金獎 (2021 Jul)
 - e.g.5: Culture, arts and design
Muse Photography Awards – Silver Winner, Nature Photography – Landscapes (2021 Aug)
 - e.g.6: Culture, arts and design
第九屆大埔區學界辯論比賽 – 冠軍 (2019 Dec)
 - e.g.7: Innovation
HKCGI Corporate Governance Paper Competition and Presentation Awards 2021 – 1st Runner-up (2021 Oct)
 - e.g.8: Innovation

第 35 屆(2020 年)武漢國際楚才作文競賽 (全國高中生總決賽) – 三等獎 (2020 Jan)

e.g.9: STEM

International Biology Olympiad – Hong Kong Contest 2020 – 2nd Runner-up (2019 Nov)

e.g.10:STEM

第二十屆全國中學生應用物理大賽 – 全國一等獎 (2020 Jun)

9.5. New students (including the senior-year entry students):-

Please provide a scanned copy of academic results during secondary/post-secondary education (including public examinations).

10. Important Dates

Application Period	08 November 2022 – 25 November 2022
Release of Internal Result (E-mail)	February 2023
Release of Result ((EDB decision) (E-mail)	April/May 2023
EDB Ceremony	April 2023 tentative subject to COVID-19 development
Disbursement	May/June 2023
HKMU Award Ceremony	August 2023

11. Enquiries

Room 1010-A, 10/F, Student Affairs Office (SAO), Kwai Hing Campus.



3120-9730



lipace_sao@hkmu.edu.hk

(08 November 2022)