

*(please scroll down for English version of the message.)*

致欲報讀重讀科目之文憑/高級文憑同學：

**2024/25 學年文憑/高級文憑  
上學期重讀科目重要通知**

學院將會於2024年9月2日至2024年9月5日接受文憑/高級文憑之上學期重讀科目報名。同學如欲報讀，則需注意：

1. 同學可通過以下網址查閱上學期所開設之重讀科目：<https://www.hkmu.edu.hk/lipace/tc/ftp-student-area>。同學需注意，科目學額有限，先到先得，額滿即止。
2. 有意報讀之同學需於本院辦公時間內親身前往葵興校園櫃位辦理申請手續，並以易辦事、信用卡、支付寶、微信支付、銀聯卡或抬頭為「香港都會大學」的劃綫支票於**2024年9月5日**或之前繳交學費。

葵興校園

新界葵涌葵昌路51-53號九龍貿易中心第2座8-11樓 (葵興港鐵站E出口)

服務時間：星期一至星期五：上午9時至下午7時；星期六：上午9時半至下午2時；星期日及公眾假期休息

如有查詢，請致電 3120-9988 與職員聯絡。

教務處  
李嘉誠專業進修學院

Dear Diploma / Higher Diploma Students,

**Diploma / Higher Diploma**  
**Semester A Retake Course (2024/25)**

Please note that application for Semester A retake course of Diploma / Higher Diploma (2024/25) will be available during 2 September 2024 to 5 September 2024. Those who intended to retake courses are advised to pay attention to the following:

1. Students are advised to visit the following link for the courses offered in Semester A: <https://www.hkmu.edu.hk/lipace/tc/ftp-student-area>. Please note that places are limited in each course, therefore students are strongly encouraged to apply early, and offers are made on a first come, first serve basis. NO place will be offered after the class is full.
2. Students should apply **in person** at the Admission Counters of Kwai Hing Campus during our service hour by **5 September 2024**. The course fee is payable by EPS, Credit Card, Alipay, WeChat Pay, UnionPay or a Crossed Cheque made payable to “Hong Kong Metropolitan University”.

Kwai Hing Campus

Level 8-11, Tower 2, Kowloon Commerce Centre, 51–53 Kwai Cheong Road, Kwai Chung, N.T. (Exit E of Kwai Hing MTR Station)

Service Hours: Mondays to Fridays: 9:00am – 7:00pm; Saturdays: 9:30am – 2:00pm; Sundays and Public Holidays: Closed

Please contact us at 3120-9988 if you have any questions.

Registry Unit

Li Ka Shing School of Professional and Continuing Education