



saskpolytech.ca

# INTERNATIONAL STUDENT APPLICATION FOR ADMISSION

Please read carefully and complete all sections. Print clearly using ink.

\$150 FEE

International applicants must complete and submit this form to apply for admission to Saskatchewan Polytechnic programs. For a list of programs not currently accepting international students, see saskpolytech.ca (Admissions - How To Apply - International Students). To ensure consideration for programs beginning in the fall, your application must be complete by May 1st.

- Complete all sections of the application form, and date and sign the form. Incomplete forms will not be processed.
- Include a non-refundable application fee of \$150.00 (Canadian Dollars).
- Provide official secondary (high-school) and post-secondary transcripts.
- Arrange for proof of English proficiency to be sent directly from the applicable testing service.
- Translations must be included for documents submitted in a language other than English.
- Proof of legal name change must be provided if applicable.
- To authorize Sask Polytech to release information to a third party about your application you must complete and submit our consent form (saskpolytech.ca/admissions/resources/forms.aspx).

## STUDENT IDENTIFICATION NUMBER

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If this is your first time as Saskatchewan Polytechnic Student, a number will be assigned to you.

Saskatchewan Polytechnic Student Number

## PERSONAL INFORMATION

### COMPLETE LEGAL NAME

Surname (last name)	
First Name	Middle Name(s)
Former Name(s) (if applicable)	
Preferred Name (if different from First Name)	

### ADDRESS

Apt. Number, Street, Box Number		
City or Town	Province	Postal Code
Country	Telephone (Home) (Area code required)	
Telephone (Business) (Area code required)	Telephone (Cell) (Area code required)	
Email (Your personal email address is used only as needed. We communicate with you mainly through your mySaskPolytech account.)		

<input type="radio"/> Male <b>OR</b> <input type="radio"/> Female <b>OR</b> <input type="radio"/> I prefer to identify as _____	Date of Birth			Country of Citizenship _____
	Day	Month	Year	Country of Birth _____

### ALTERNATE/EMERGENCY CONTACT

This person will be contacted if we cannot reach you by way of your contact information, or in the case of an emergency.

Surname (last name)		First Name	Relationship
Address		Email	
Telephone (Home) (Area code required)	Telephone (Business) (Area code required)	Telephone (Cell) (Area code required)	

## PROGRAM INFORMATION

If you are returning to complete your program, check here:

Qualified international applicants are admitted to Saskatchewan Polytechnic programs based on availability. You must complete a separate application form for each program and location to which you are applying. Submit your application to Enrolment Services (see page 2).

Location (please check only one):	<input type="radio"/> Moose Jaw	<input type="radio"/> Prince Albert	<input type="radio"/> Regina	<input type="radio"/> Saskatoon
Program Name				

<b>FOR OFFICE USE ONLY</b> Date Payment Received: _____ Processed by: _____ Receipt #: _____
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## PREVIOUS AND CURRENT EDUCATION

A complete list of primary, secondary and post-secondary education is required. If additional space is needed, record it on a separate piece of paper and attach it. Initial consideration can be based upon photocopied or unofficial transcripts. You must indicate all post-secondary institutions you are attending or have attended, including those you have withdrawn from.

To be eligible for transfer credit, related post-secondary transcripts must be submitted within 30 days of the date of application.

For the purpose of admissions, all official transcripts and other original educational documents must be received by Saskatchewan Polytechnic directly from the issuing institution prior to the program start date.

Name of Institute, School, College, University	City, Country	From		To		Certificate/Diploma/Degree Obtained or Expected	Date		Language of Instruction
		(month/year)		(month/year)			(month/year)		

## EDUCATION EQUITY

**PERSONS WITH DISABILITIES** If you are a person with a permanent disability, please check the box below. This will allow you to access reasonable accommodations to assist you with your studies.

I have a permanent disability. Note: Please book an appointment with a Saskatchewan Polytechnic disability services counsellor to discuss documentation of your disability; accommodations for your studies will be addressed at this appointment. Saskatchewan Polytechnic reserves a number of seats for persons with permanent disabilities.

## ENGLISH PROFICIENCY

What is your first-learned language? \_\_\_\_\_

Proof of English proficiency is required of all applicants whose first-learned language is not English. For more information about demonstrating English proficiency, refer to our English Language Requirement web page at [saskpolytech.ca](http://saskpolytech.ca).

If your overall IELTS Academic (or equivalent) score is less than 6.5, you are eligible for admission to an academic program and will be admitted through the English for Academic Purposes (EAP) pathway. The information you provide on this application, as well as pertinent information about your financial account, may be shared with the partner delivering our EAP courses. Our EAP partner may use this information for the following purposes: facilitating the delivery of the program, recruitment, marketing, program planning, and agent training.

## DECLARATION

**Consent to Use and Disclose Personal Information:** In accordance with *The Saskatchewan Polytechnic Act* ("the Act") and *The Local Authority Freedom of Information and Protection of Privacy Act* ("LAFOIP"), Saskatchewan Polytechnic collects, uses and discloses Personal Information to perform its duties under the Act; as permitted by LAFOIP; for administrative, marketing, financial and statistical purposes; academic programming; academic or other student counselling; taxation; determination of eligibility for benefits; development and alumni operations; providing access to services offered by Saskatchewan Polytechnic; to fulfill Saskatchewan Polytechnic's reporting obligations to federal and provincial governments; external placements that occur as part of your program; and email communications relating to marketing or promotion, market research, or user surveys about programs, services and products offered by Saskatchewan Polytechnic.

For further reference, see our Privacy Statement online ([saskpolytech.ca](http://saskpolytech.ca)) or contact Saskatchewan Polytechnic's Privacy Head (by mail at: 400-119 4th Ave S, Saskatoon SK S7K 5X2 or by email at: [privacyhead@saskpolytech.ca](mailto:privacyhead@saskpolytech.ca)).

**Acknowledgment:** In signing this form, I acknowledge my consent to Saskatchewan Polytechnic's collection, use and disclosure of my personal information, as outlined above.

I hereby certify that all the information on this form is true and complete. I understand that false information may result in cancellation of my admission or status as a registered student. I agree that any misrepresentation by me may be shared with other post-secondary institutions. I agree to abide by Saskatchewan Polytechnic rules and regulations, including payment of fees.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Students' Association Disclosure:** Saskatchewan Polytechnic will share your student identification number, contact and program information, as well as information about payment of student fees, including Health and Dental fees, and details of sums paid with the Students' Association office for the purpose of communicating important information about the core services of the Students' Association and determining your eligibility to access or participate in Students' Association programs and services.

**Acknowledgment:** In signing this form, I acknowledge my consent to Saskatchewan Polytechnic's disclosure of my personal information, as outlined above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE RETURN THE APPLICATION FORM WITH THE **NON-REFUNDABLE APPLICATION FEE OF \$150.00 CANADIAN TO:**

Saskatchewan Polytechnic Foreign Credential Assessment  
Enrolment Services  
SASKATCHEWAN POLYTECHNIC  
Saskatoon Campus, Idylwyld Dr.  
1130 Idylwyld Dr N  
PO Box 1520  
Saskatoon SK S7K 3R5 Canada