Update Saved Secure ID/Password on macOS

This guide outlines the steps required to update the saved Secure ID/Password for Secure Print at Apple OS X / macOS for HKMU Wireless Printing Service on campus.

 When you send a print job and no Secure Print dialogue pops up which means you may have already stored the ID and Password at your Mac, i.e. "Save Settings" has been selected in example at right.

	Secure Finn
	Secure Print ID:
	XXXX
	Password:
	••••
	🗹 Save Settings
	Cancel OK

You'll need to follow below steps if you intend to update the saved Secure Print ID and/or Password for a selected printer at your Mac.

2. At application, click "File" -> "Print" -> select desire printer -> "Show Details" button



3. At the section drop-down menu, select Output Method -> Detail Settings...

Copies: 1 Pages: O All	
From: 1	to: 1
Outp	ut Method
 Paper View Detailed Information 	✓ Collate
A4 W	Offset
	Output Method: Secure Print
	User Authentication
Printer Information	Detail Settings
	Default

4. At "Detail Settings", expand the Secure Print by click on the triangle at its left

	Detail Settings
ettings:	
Secure Print Secure Print ID Password Save in User Box User Authentication Account Track Administrator Settings	XXXX ****
Expand All	Collapse All
	ОК

5. Double click anywhere on **Secure Print**, **Secure Print ID** or **Password** to bring up the "Secure Print" dialogue box.

To change:

- enter a new Secure Print ID in the Secure Print ID text box, or/and;
- enter a new Password in the **Password** text box.

	Secure Print
Sect Sect	Secure Print ID:
Save	xxxx30
User	Password:
Acco	•••••
Adm	✓ Save Settings
_	Cancel OK
Expand All	Collapse All
	0. When

Click "**OK**" button to accept the change.

6. Repeat the steps onto another printer one by one.