

User Guide for Students

Tutor Details and Class Schedule [this guide is applicable to distance learning courses]

Students can view tutor information and confirmed class schedules for their enrolled courses in 2026 Summer term via MyHKMU starting from the dates below. This information will also be available through the Student Mobile App.

Class Schedules: from 21 May 2026

Tutor Information: from 26 May 2026

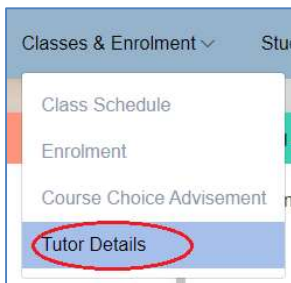
Due to the large number of courses, tutor information may be released at different times for each course. You will receive a notification at your university email address once the information for your course is available. The timetable shown on the HKMU website during the application period is provisional and may be changed without prior notice. You should refer to the latest timetable before the term starts and throughout the term. Some courses may include laboratory sessions or compulsory day schools. Please refer to the course guide or OLE for more details.

• Tutor Details

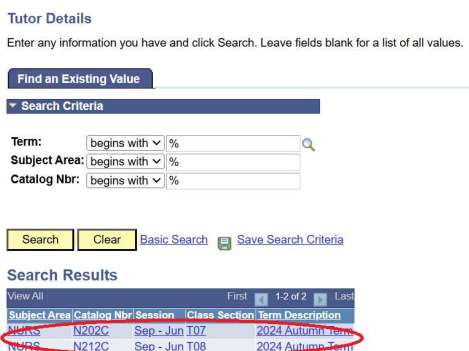
Login to MyHKMU via the HKMU website (Current Students), then click your programme under the section on 'My Programme'.



Click '**Tutor Details**' under the section of 'Classes & Enrolment' to view your tutor's information. Your tutor has set times when you can call for telephone tutoring.



Only the courses you have currently enrolled will be displayed. You do not need to enter term, subject area or catalog number. Click on your course/class section. A group you belong to is your class section.



Application for re-allocation of class section

If you have a timetable clash problem, you may apply for reallocation of class section through the HKMU website (Current Student) → MyHKMU → Resources → Useful Form (click the direct link [here](#)). The link can be found in 'Tutor Details' section.

Application period: 12 May 2026 – 8 June 2026

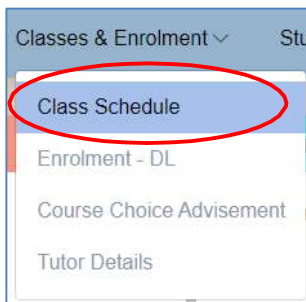
To facilitate communication with your tutor, you may complete the Student Contact Details Form and send it your tutor direct. The form can be found in 'Tutor Details' section.

To view a different course, click 'Select another course'. You will go back to the previous page where you can select another course.

The screenshot shows a student portal interface. At the top left, there is a link labeled 'Back to Portal'. Below it, a link labeled 'Select another course' is circled in red. The main content area is titled 'Dear Student,' and includes a 'Date : 04-AUG-2021' and a 'Tutor Details' link. A message states: 'The University has arranged a tutor to assist you in your studies during this term. The information about your tutor is listed below:'. Below this is a table with columns: 'Term', 'Course', 'Class Section', and 'Tutor's Name, Number, Address and Telephone No.'. The table contains one row: '2021 SPRING TERM', a redacted course name, 'T01', and a redacted tutor name. To the right of the table, there is a 'Mobile Number :' field with a redacted value. Below the table, there is a 'Timetable:' section with the text 'Please refer to 'Class Schedule' in MyHKMU.' and a 'Time Scheduled for Telephone Tutoring (students may contact their tutor at the time slots shown below.) :'. The time slot is 'Fridays 09:00 - 17:30'. At the bottom left, there is a 'Notes :' field, also circled in red. At the very bottom, a small note reads: '1. Assignments must be submitted electronically via the Online Learning Environment (OLE), unless otherwise specified.'

- **Class Schedule [this guide is applicable to distance learning courses]**

In MyHKMU, click your programme under the section on ‘My Programme’, then click ‘**Class Schedule**’ under the section on ‘Classes & Enrolment’ to view your timetable.




Make sure you select the correct term, then click ‘Continue’.

My Class Schedule

Select a term then click Continue.				
	Term	Term Description	Career	Institution
<input type="radio"/>	2315	2023 Autumn Term	Undergraduate (DL)	HK Metropolitan University
<input type="radio"/>	2413	2024 Summer Term	Undergraduate (DL)	HK Metropolitan University
<input type="radio"/>	2415	2024 Autumn Term	Undergraduate (DL)	HK Metropolitan University
<input type="radio"/>	2513	2025 Summer Term	Undergraduate (DL)	HK Metropolitan University



Timetable is shown in a ‘**List View**’ (table form) by default. **The ‘Weekly Calendar View’ is not recommended for viewing DL course timetable.** The in-class activities are shown in the ‘Topic Column’. Click ‘View Location’ to find the full address and location map.

By clicking the ‘View All Class Schedule’ link, you can view the timetable of other groups. For some courses, the link ‘View Additional Information from OLE’ is available; click this to view more class information. You can download the class schedule by clicking the icon  .

My Class Schedule

Select Display Option List View Weekly Calendar View

2024 Autumn Term | Undergraduate (DL) | HK Metropolitan University [change term](#)

NURS N202C - BEHAVIOUR SCI FOR NURSE						
Status	Units	Notes	Duration	View All Class Schedule		
Enrolled	10.00		2 Terms *	View All Class Schedule		
Date	Day of week	Section	Days & Times	Location	Topic	
09/02/2024	Mon	T07	6:00PM - 8:00PM	JCC / D0718	DL Tutorial	
09/02/2024	Mon	T07	8:00PM - 10:00PM	JCC / D0718	DL Tutorial	
09/16/2024	Mon	T07	6:00PM - 8:00PM	JCC / D0718	DL Tutorial	
09/16/2024	Mon	T07	8:00PM - 10:00PM	JCC / D0718	DL Surgery	
10/07/2024	Mon	T07	8:00PM - 10:00PM	JCC / D0718	DL Surgery	
10/07/2024	Mon	T07	6:00PM - 8:00PM	JCC / D0718	DL Tutorial	
10/28/2024	Mon	T07	6:00PM - 8:00PM	JCC / D0718	DL Tutorial	
10/28/2024	Mon	T07	8:00PM - 10:00PM	JCC / D0718	DL Surgery	
11/09/2024	Sat	T07	9:00AM - 1:00PM	IOH / F0201	DL Day School	
11/18/2024	Mon	T07	6:00PM - 8:00PM	JCC / D0718	DL Tutorial	
11/18/2024	Mon	T07	8:00PM - 10:00PM	JCC / D0718	DL Surgery	

For enquiries, please call the Class Scheduling & Tutors Team at 2768 6677 during our office hours.

Last update: Apr 2026