Graduation PHOTOGRAPHY
www.graduation.com.hk
a member of Sense Production Group Ltd

2016 OUHK Graduation Photography Service Application Form
(Deadline: Before 11pm, 5 DEC 2016)
Fax: 2838-8549 Email: info@graduation.com.hk

Personal Information

Name : ....(Chi)..(Eng)

Contact No. : .... (Mobile) E-mail : ....

Mailing Office / Home Address: ....

Free Postage is only office or home address.

....

Student Card No. : .... School : ....(Full Time/Distance Learning)

Venue of Photography Room L0133 & L0134, Ho Man Tin Campus, OUHK

Date of Photography Please choose a date for photography
(Number your choice, mark "1", "2" for 1st & 2nd priority) [*maximum 2 choices are allowed*]

☐ 10 Dec 2016 (Sat)	☐ 12 Dec 2016 (Mon)	☐ 13 Dec 2016 (Tue)	☐ 14 Dec 2016 (Wed)	☐ 15 Dec 2016 (Thur)

- Exact date, time and other information for photography will be confirmed by phone after application form is received.

Privilege Plan I want to choose the following privilege plan:

Privilege Plan	Content	Quantity
Plan A	• Pose 1 - One 6" x 7" Individual Photo at Colour Backdrop • Pose 1 - One 4" x 6" Individual Photo • FREE : 3 Images of pose 1 for High Resolution Digital Files * 6" x 7" Individual photos are presented in the mounts with the HKU logo & name of [The Open Universtiy of Hong Kong] at silver foil.	~~original price: HK$780~~ HK$390 x ☐
Plan B	• Pose 1 - One 6" x 7" Individual Photo at Bookshelf Backdrop • Pose 2 - One 6" x 7" Individual Photo at Colour Backdrop • Pose 3 - One 8"x10" (8R) Group Photo (Family or Friends) at Colour Backdrop • FREE : 3 Images of each pose for High Resolution Digital Files * 6" x 7" Individual photos are presented in the mounts with the HKU logo & name of [The Open Universtiy of Hong Kong] at silver foil. * Maximum 6 person is possible for group photo (included the graduate). Each excess person will charge HK$50, except those below 2 years old.	~~original price: HK$1,480~~ HK$720 x ☐
Extra	Each Family Member (max: 4 people)	HK$50 x ☐
	Each Group Photo (including: One pose with 1 - 8R with digital file)	HK$180 x ☐
	Each Individual Photo (including: One pose with 1 - 8R with digital file)	HK$180 x ☐
	Postage Charge for ovesea address per plan	HK$300 x ☐
	(Spend HK$560 or above get 1 FREE Cert Holder ☐)TOTAL :	**HK$**

Terms & Conditions

- Please complete this application form and fax to SENSE PRODUCTION GROUP LTD at 28388549 or email to info@graduation.com.hk before 5 December 2016.
- Please make a copy for yourself as a proof before faxing or mailing the completed application form.
- Registration will be confirmed by email or phone or whatsapp from SENSE PRODUCTION GROUP LTD.
- Only accept payment in **CASH** and fee will be collected on the day of photo-taking.
- Graduates who are success to register & purchase the package over HK$560 will get a A4 size Certificate Holder. It can be redeemed only once per person.
- Time for photo taking is around 5 - 10 mins (not including the time of waiting). Date and time arrangement will base on your preference . SENSE PRODUCTION GROUP LTD reserve the right to change the date, time & venue of photo taking.
- Participants please make sure their own full set of OUHK's academic gown is available for photo-taking before making an appointment.
- Participants are required to wear their own full set of OUHK's academic gown for photo-taking. Certificate will be provided as a prop for photo-taking. Photo preview, make-up service or facilities will NOT be provided.
- Each pose of group is for 10 persons at maximum (including the graduate). If the graduates and/or their companions refuse to comply with this and affect the quality of photo-taking adversely. OUHK and the respective studio will NOT bear any liability and there will NOT be any arrangement on refund, photo-retaking refund and/or any kind of compensation.
- Free courier only provide in our courier area list. Over the area list need to extra pay the courier charge.
- Photos & digital files will be sent to the graduates by mail from 17 February 2017 onwards. Details will be informed by email. If participants' postage return to our office, they may go to Chai Wan SENSE PRODUCTION GROUP LTD's studio to take the photos.

Signature : .... Date : ....